

LAKE COUNTRY

Life. The Okanagan Way.



2019

ANNUAL REPORT

For the fiscal year ended December 31, 2019

Lake Country, BC

Annual Report

For the fiscal year ended December 31, 2019

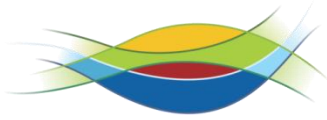
Prepared by Administration and Finance
with contributions from across the organization.

District of Lake Country

10150 Bottom Wood Lake Road
Lake Country, BC V4V 2M1

LAKE COUNTRY

Nestled in the scenic Okanagan Valley between Kelowna and Vernon, Lake Country is part of the fast-growing Central Okanagan region with a population of nearly 210,000—the largest population centre between Vancouver and Calgary. Bisected by Highway 97 and boasting easy air access via the Kelowna International Airport, Lake Country has become a hub of growth and innovation for tourism, agriculture, technology, business and the arts.



LAKE COUNTRY

Life. The Okanagan Way.

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Message from the Mayor



On behalf of Council I am pleased to present the District of Lake Country Annual Report for 2019.

We were again very busy in all of our infrastructure operations in 2019 especially with more cleanup and mitigation work dealing with the effects of fire and floods of previous years. Our aim is to prepare the community as best we can to avoid having to go into emergency operation mode due to the continuing effects of climate change extreme weather events. We are grateful that we are able to take advantage of senior government programs that assist with funding for mitigation work. We continue to work towards the infrastructure upgrades of our road network as outlined in the Transportation for Tomorrow Plan.

We are extremely pleased with the work being done by School District 23 on the construction of our H.S. Grenda Middle School and the consequent upgrades to Bottom Wood Lake Road.

The design work for our new Fire Hall is almost completed and we look forward to construction starting in 2020. The new multigenerational and multiuse recreation and social center building with upgrades for inclusiveness to the existing is nearing design completion with funding in place for start of construction in 2020.

Pelmewash Parkway has developed into a great safe pedestrian and cycling recreation and active transportation route in our community. Some work needs to be done to enhance public safety for pedestrians and cyclists at the south end access and egress and east and west along Woodsdale Road. The Rail Trail continues to be extremely busy on most of its entire route through Lake Country which is understandably very popular. Plans for further developments and implementation for education of the natural and cultural history of the route and area will be a part of additional amenities along the Rail Trail through Lake Country.

The Official Community Plan has been updated and the Parks and Recreation Plan continues to inform us of the anticipated need for totally inclusive park and recreation amenities throughout the District of Lake Country.

We again thank our many volunteers who provide their services in so many ways to make our community a better place. Without the help of our committee advisors and so many people who are involved in helping with the social, cultural, health, safety and in so many capacities when needed we have a very pleasant and thoughtful community.

James Baker
Mayor

LAKE COUNTRY

Message from the Chief Administrative Officer

At the time I am writing this message, we are all in the middle of an unprecedented health crisis that is also affecting life in many ways. The COVID-19 pandemic has changed the way we live and we operate. This includes the operations of our municipality and local government. Notwithstanding all this, most of our services are considered essential and are provided as normal but with the respect of provincial orders to guarantee the safety of both municipal workers and all residents. We are confident that this crisis will end at some point, hopefully sooner rather than later, but in the meantime, important projects that were identified in last year's objectives for 2020 are planned to proceed for completion. As I present the 2019 District of Lake Country's Annual Report, I wish to recognize our staff's hard work and dedication. Because of their passion for what they do they have worked and continue to work hard to provide an organizational environment where respect and collaboration are paramount. Thanks to them, the District has accomplished much and continues to be a progressive organization that is considered a leader in the municipal field.



I also wish to thank Mayor and Council for their support, vision, and continued dedication, and their desire to make Lake Country one of the most livable communities in BC and Canada. They work through numerous challenges as a cohesive team with much respect for diversity of opinions and the decorum needed to protect the integrity of the democratic process.

2019 was the fifth consecutive record year for growth. Building statistics were again at a record high. In addition, we have approved a number of amendments to our Official Community Plan and we have also approved our first Parks & Recreation Master Plan – two documents that will greatly assist in fulfilling the future vision of creating a community where people and families desire to come and stay.

Growth has necessitated the creation of new staff positions to face the increased capacity needs of the organization in serving the community. We continue to be strategic in the way we increase capacity and continue to be a local government with one of the smallest ratio of staff complement in the province.

While both Council and Departmental priorities can be viewed as part of this report, it is worth noting that Council's focus is still in the following areas: improving the overall quality of life of the residents and managing growth and infrastructure.

I invite you all to take the time to read this document and to provide us with feedback and ideas to make this document better and, more importantly, to make our community a great place to live, work and play.

Finally, I wish to thank the community for their feedback and support. Thanks to their many comments, ideas and opinions which we receive on a regular basis, we are able to provide Council with information assisting in the difficult and many times challenging decision-making process.

Alberto S. De Feo Ph.D.(Law)
Chief Administrative Officer

LAKE COUNTRY

Mayor and Council 2019 Committee Appointments



Mayor James Baker

Access & Age-friendly Committee, Joint Advisory Committee (OKIB), Committee of the Whole, Nominating Committee.

Regional District: Board of Directors

External: Airport Advisory Committee, UBC External Community Advisory Committee.



Councillor Jeremy Kozub (Winfield)

Parks and Recreation Advisory Committee; Public Art Advisory Committee; Parcel Tax Roll Review Panel, Joint Advisory Committee (OKIB), Committee of the Whole

External: Lake Country Chamber of Commerce, Municipal Insurance Association, Safe Schools Committee (alternate)



Councillor Todd McKenzie (Oyama)

Agricultural Advisory Committee, Parks and Recreation Advisory Committee, Water Services Advisory Committee, Parcel Tax Review Panel (alternate), Joint Advisory Committee (OKIB), Committee of the Whole.

External: Lake Country Senior Housing Society Board, Lake Country Health Planning Society (alternate), Okanagan Regional Library Board (2019), Winfield Senior Citizens' Society (alternate)



Councillor Penny Gambell (Councillor-at-Large)

Agricultural Advisory Committee, Economic Development & Tourism Committee, Joint Advisory Committee (OKIB), Committee of the Whole, Parcel Tax Roll Review Panel (alternate), Water Services Advisory Committee.

Regional District: Board of Directors (alternate). **External:** Safe Schools Committee, Tourism Kelowna.



Councillor Cara Reed (Carr's Landing)

Economic Development & Tourism Committee, Parcel Tax Roll Review Panel, Joint Advisory Committee (OKIB), Committee of the Whole. **External:** Economic Development Commission (RDCO), Lake Country Health Planning Society, Okanagan Regional Library Board (2019 alternate)



Councillor Bill Scarrow (Councillor-at-Large)

Access & Age-friendly Committee, Joint Advisory Committee (OKIB), Committee of the Whole, Parcel Tax Roll Review Panel (alternate), Nominating Committee. **External:** Economic Development Commission (RDCO) (alternate), Lake Country Senior Housing Society Board (alternate), Winfield Senior Citizens' Society.



Councillor Blair Ireland (Okanagan Centre)

Parks and Recreation Advisory Committee, Public Art Advisory Commission, Water Services Advisory Committee, Parcel Tax Review Panel, Joint Advisory Committee (OKIB), Committee of the Whole, Nominating Committee. **External:** Airport Advisory Committee (alternate), Tourism Kelowna (alternate).

Council's Mission Statement:

To nurture a healthy natural environment, strong rural character and urban core, sustainable infrastructure, economic opportunities, an inclusive community with involved citizens, through respectful, transparent government, focused on balanced strategic decision-making.

2018 – 2022 Council



Councillor Penny Gambell (At Large)

Councillor Todd McKenzie (Oyama)

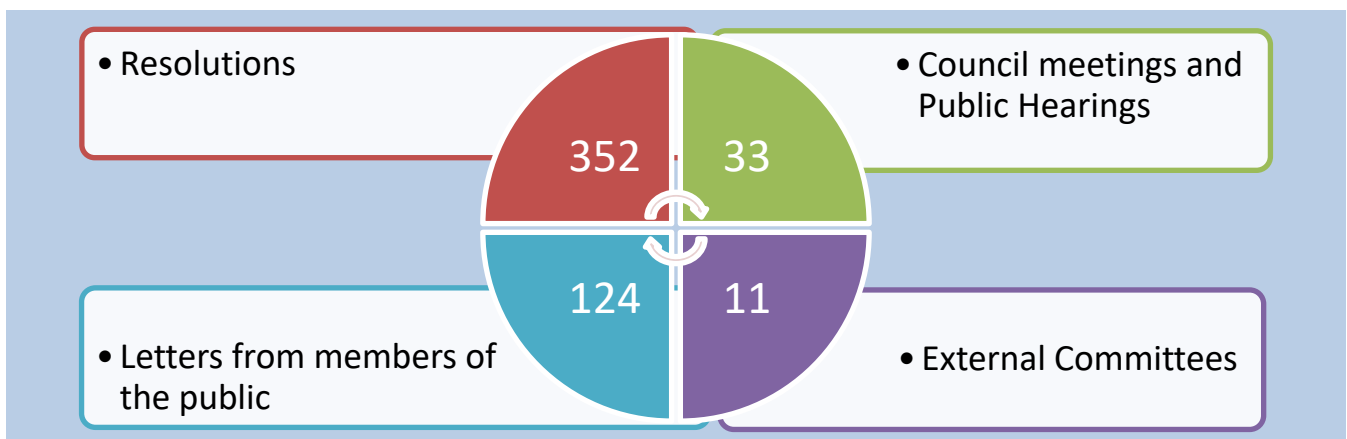
Councillor Blair Ireland (Okanagan Centre)

Mayor James Baker

Councillor Bill Scarrow (At Large)

Councillor Cara Reed (Carr's Landing)

Councillor Jerremy Kozub (Winfield)



Council's Values, Vision and Mission Statement

Council expressed the need to identify specific values that would direct the behaviour of Council members and Staff in dealing with their respective roles and with their modus operandi. This is a benefit to the organization and it assists with the governance role of Council and the way decisions are made.

As Strategic Priorities are defined at the beginning of each term, it is important to create foundational statements that would assist with processes and systems of our local government and the vision, mission and values statement exercise undertaken during 2019 was in alignment with this philosophical approach.

VALUES

1. **INTEGRITY:** We practice honesty by showing a consistent adherence to our shared vision and mission statement and through the truthfulness and accuracy of our actions.
2. **ACCOUNTABILITY:** We answer to our citizens with the expectation that we acknowledge and assume responsibility for our actions, decisions, and policies at all times.
3. **EMPATHY:** We make a sincere effort to understand our citizens' perspective and assist them with all our abilities within the boundaries given to us by the law, local regulations and approved policies.

VISION

Lake Country, Living the Okanagan Way. Embracing our Histories and Nurturing our Future

MISSION STATEMENT

To nurture a healthy natural environment, strong rural character and urban core, sustainable infrastructure, economic opportunities, an inclusive community with involved citizens, through respectful, transparent government, focused on balanced strategic decision-making.

THE 5 PILLARS OF LAKE COUNTRY COUNCIL'S VISION AND MISSION STATEMENT

- ENVIRONMENT:** Maintaining a healthy and natural environment through responsible use, protection, and sustainable practices.
- INFRASTRUCTURE:** Well maintained infrastructure and facilities that meet community needs and allow growth and development for prosperity.
- ECONOMY:** Building a strong and vibrant community by attracting, supporting and retaining businesses and residents.
- SOCIAL:** Building Social Capital and engaging citizens and partners to improve the well-being and diversity of the community.
- GOVERNANCE:** Fiscally sustainable government focused on strategic decision-making, transparency and inclusiveness.

LAKE COUNTRY

Appreciating Community Volunteers



LAKE COUNTY

Awards and Recognition

Progress on Climate Action commitments to reduce corporate GHG emissions

Lake Country was awarded Level 3 recognition by the Joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee for its progress on Climate Action Charter commitments for efforts in reducing corporate greenhouse gas emissions for the 2018 reporting year.

Lake Country achieved Level 3 by setting up a Climate Action Reserve Fund where the District deposits the same amount of money that would otherwise be required to purchase carbon offsets in order to become GHG neutral under the Climate Action Charter. The funds become available to the District in additional Climate Action initiatives such as energy retrofits to buildings or designing additional municipal infrastructure to be more sustainable and reduce GHGs.

GFOABC Award

Tanya Garost, Director of Finance & Corporate Services for the District of Lake Country, was honoured with an Outstanding Contribution Award for 2019 by the Government Finance Officers association of British Columbia. The award recognizes a member or supporter of distinction who has made a significant contribution to the GFOA of BC over a number of years. Garost served as president of the board for 2017 and 2018, helping navigate GFOABC through a period of change, and was past president in 2019. Tanya Garost accepted the role of Lake Country Deputy CAO in addition to her current duties as CFO.

Garost and the District of Lake Country Finance Department staff also received a Canadian Award for Financial Reporting Achievement – highlighted in the Finance section of this report.

Silver Award Nomination - Best Private Public Partnership *(Lakestone/District of Lake Country)*

MacDonald Lakeshore Properties/Macdonald Communities Ltd. was selected as a Canadian Home Builders Association Nationals finalist in the category of Best Public and Private Partnership for work with the District of Lake Country on Lakestone parks and trails amenities; and was selected as a Keystone finalist for the BC Interior Region in the category of Best Public and Private Partnership for work with the District.

Thanks to collaboration between the municipality and private developer, and the continued investment made by MCL, residents and the public at large are benefiting from several public park amenities (Benchlands Park: multi-sport, tennis and pickleball courts, trails, tables and benches, dock, pergola, and washroom).

LCFD Fire Service Awards

Fire Inspector Pete Whitfield received a Governor General Fire Services Exemplary Service Medal. John Baxter (Stn 81) received the Mark Baranow Award for service to fellow firefighters that goes above and beyond the call of duty.

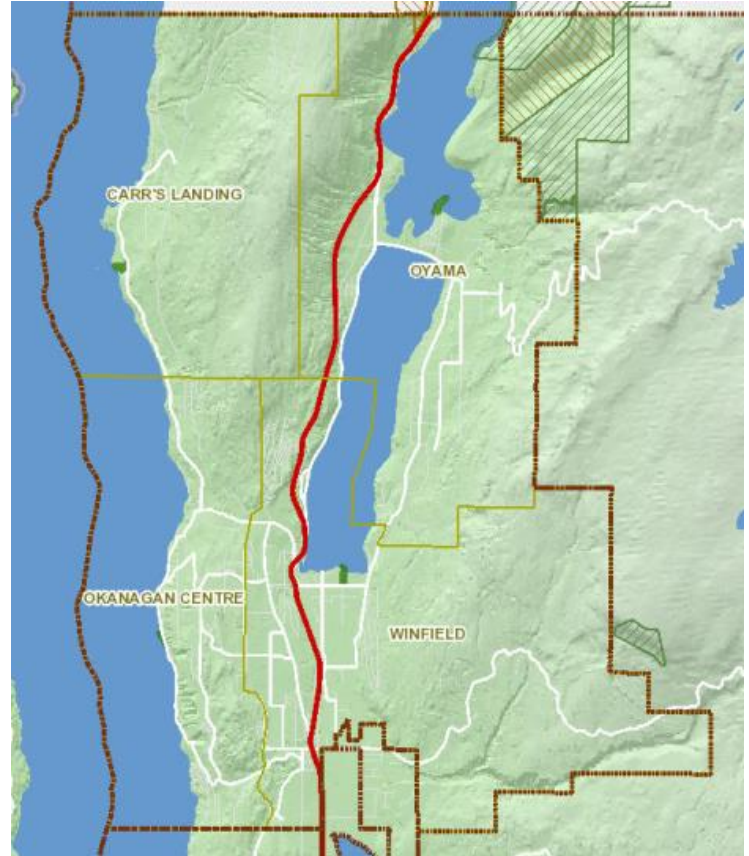
At the 2019 annual awards ceremony, LCFD fire fighter of the Year awards went to Brady Bloomer (Stn 71), Gerry Inglis (Stn 81) and Jesse Hammer (Stn 91), while Best Attendance recognition went to Geoff Evans (Stn 71), Patrick Schryburt (Stn 81) and Chris Casparis (Stn 91).

Terry Day was recognized as a firefighter with 15 or more years of service, Karl Featherstone, Brian Toering and Shaun Reed with 10 years of service and 5-year pins went to Chris Backhouse, Rick Gandha, Evan Tozer, Jeff Monk, Michael Herald, Cody McKelvey, Uriah Stene and Jesse Hammer.

Community Profile

The District of Lake Country, located in the heart of the Okanagan Valley between Kelowna and Vernon, is a beautiful and unique area rich in cultural history. Lake Country has a population of approximately 15,143 according to a BC Statistics estimate; and is made up of four distinct communities: Carr's Landing, Okanagan Centre, Oyama and Winfield.

Lake Country is surrounded by lakes, as its name suggests. Okanagan Lake acts as the western boundary while Wood Lake and the southern-most portion of Kalamalka Lake are encompassed by the municipality. Comprising a geographic area of 122.16 square kilometers, Lake Country is home to world-renowned wineries and is only minutes away from the Kelowna International Airport, UBC Okanagan, world-class golf courses and beautiful ski hills. The area offers a balance of rural and urban experiences with major income sources being agriculture and tourism. Forty percent of the District is within the Agricultural Land Reserve and major crops include apples, peaches, pears and cherries. A large portion of apples grown in Canada are from Lake Country's orchards. Since its incorporation on May 2, 1995, the District of Lake Country has continued to grow and thrive.



Population

- 2006 (Census)
 - 9,606
- 2011 (Census)
 - 11,708
- 2016 (Census)
 - 12,922
- 2019 (BC Stats estimate)
 - 15,143



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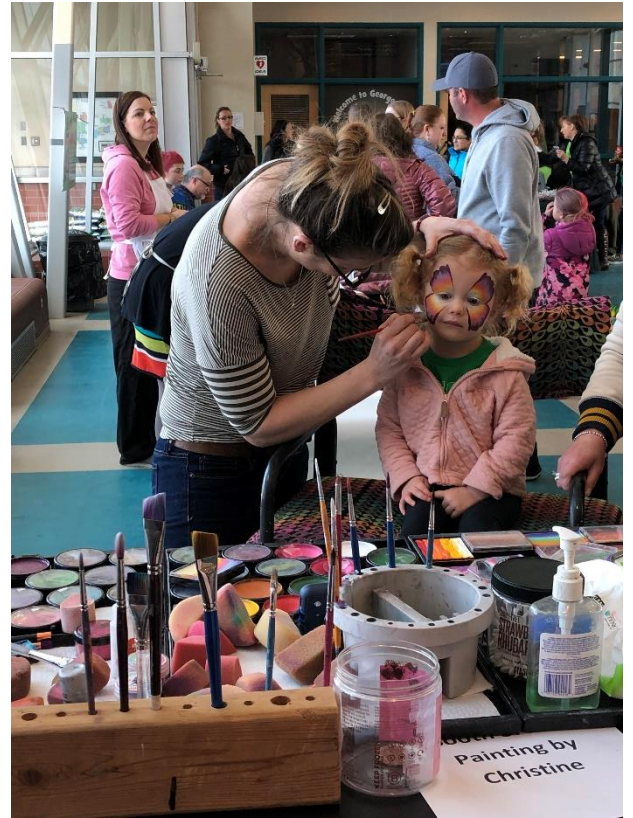
LAKE COUNTRY

Arts, Culture, Amenities

Serene Okanagan lakes, exquisite orchards and vineyards, and miles of sun-drenched landscapes: this is *Life. The Okanagan Way*. – and it's what makes Lake Country the perfect setting for work and play. Our vibrant, tight-knit community is also rich in culture, offering extraordinary arts and entertainment, a museum, an art gallery, live music open air concerts every Saturday during the summer, festivals/special events, a seasonal Farmers' Market, as well as acclaimed fine and casual dining.

ArtWalk is a highly successful annual arts festival that features more than 300 Okanagan artists, photographers and sculptors as well as musical entertainment, art demonstrations, paint-offs, live model drawing, children's activities, live theatre productions, prizes, great food, and much more.

ArtWalk began in 1994 and in 1999 became a Lake Country community event which has grown in popularity and now draws thousands of people from all over the country. The 26th annual ArtWalk event took place September 7-8, 2019 on the theme: "**Art in Fashion**". <http://lakecountryartwalk.ca/>



Lake Country has over 50 kms of beautiful walking trails and is home to many amenities including athletic fields, parks, beaches, an arena, a curling club, waterpark, tennis, pickleball and padel courts as well as a skateboard park. A 16 km section of the Okanagan Rail Trail recreational amenity along the shores of Wood Lake connects Kelowna to Coldstream through Lake Country with an active transportation cycling/walking pathway; and a paved multi-use pathway along Pelmwash Parkway enables cyclists and hikers to complete the approximate 20km loop around Wood Lake. The many community facilities such as the Community Complex, the Creekside Theatre, the Beasley Park Gazebo, various community halls and the Lake Country Seniors' Activity Centre are all available for public use and host various events throughout the year which are enjoyed by residents from all over the Okanagan valley.

Community Parks

- Swalwell Park
- Beasley Park
- Jack Seaton Park
- Okanagan Centre Museum Park
- Okanagan Centre Linear Park
- Fourth Street Beach and Pebble Beach
- Pixton Beach Linear Park
- Coral Beach Park
- Pioneer Park
- Creekside Park & Memorial Park

Regional Parks

- Kaloya Regional Park
- Kopje Regional Park
- Okanagan Centre Safe Harbour
- Reiswig Regional Park

Neighbourhood Parks

- Apex Drive Park and Shoreline Park (The Lakes)
- McCarthy Park
- Dewar Park
- Coral Beach North & South
- Nuyens Park
- Gable Road End
- R. S. Marshall Park
- Whiskey Cove Road End
- Cemetery Park



LAKE COUNTRY



Creekside Theatre performance tickets sold

5967

Creekside Theatre Shows produced

20

Movies shown

(8 movies hosted by Lake Country Film Committee at Creekside Theatre + 1 outdoor Canada Day

9

Live! in Lake Country concert attendees

3345

LAKE COUNTRY

Climate Action Charter

The District of Lake Country was one of the 187 local governments, along with the Province of BC and the Union of BC Municipalities (UBCM) that signed the Climate Action Charter (CAC) tackling the challenges posed by climate change, and pledging to take action to significantly cut both corporate and community-wide greenhouse gas emissions; measure and report on the community greenhouse gas emission profile; and work to create compact, more energy efficient communities.

Carbon neutrality is based on “traditional services” which include administration and governance; drinking, storm and waste water; solid waste collection, transportation and diversion; road and traffic operations; arts, recreation and cultural services and fire protection. Emissions related to new construction, business travel, employee commuting and the external production of goods used for the services are not included. As a general guideline for measuring emissions, if the District pays for the service the District must account for the emissions related to that service.

Communities that have signed onto the CAC and thereby agree to publicly report on their climate action progress are eligible for the Climate Action Revenue Incentive Program (CARIP) grant. The following report demonstrates climate actions undertaken by the District in 2019 and outlines our intended actions for 2020.

Although the 2019 reporting requirement in 2020 has been waived due to the Covid-19 pandemic, the District of Lake Country will complete the annual survey providing an overview of actions taken.



Corporate Measure

The District has updated its Corporate Carbon Neutral Action Plan which calculates the energy that is used corporately by the District and which provides for the conversion to calculate the GHG emissions produced.

Community-Wide Measure

In addition to using the Community Energy and Emissions Inventory (CEEI) to measure progress, a Community Energy & Emissions Plan was prepared in 2012 by the District of Lake Country in consultation with BC Hydro and the Community Energy Association.



Climate Action Charter

The District's Official Community Plan (OCP), adopted in August 2010 and updated in 2019, outlines the following policies and actions to reach the goals of achieving carbon neutrality in municipal operations as per the CAC; and reducing community wide greenhouse gas emissions by 33% below 2007 levels by 2020, and by 80% by the year 2050 as per the *Local Government Act* (LGA):

- Inventory operational greenhouse gas emissions.
- Adopt a municipal sustainable purchasing policy.
- Reduce or offset operational greenhouse gas emissions.
- Identify opportunities for alternative energy creation.
- Complete an air quality assessment and inventory.
- Participate in the Regional Air Quality Management Program.
- Further develop and implement greenhouse gas emissions reduction strategy.
- Implement a greenhouse gas emissions strategy to reduce community wide emissions.
- Investigate the feasibility of requiring major new District buildings to achieve a Leadership in Energy and Environmental Design (LEED) or equivalent green building standard.



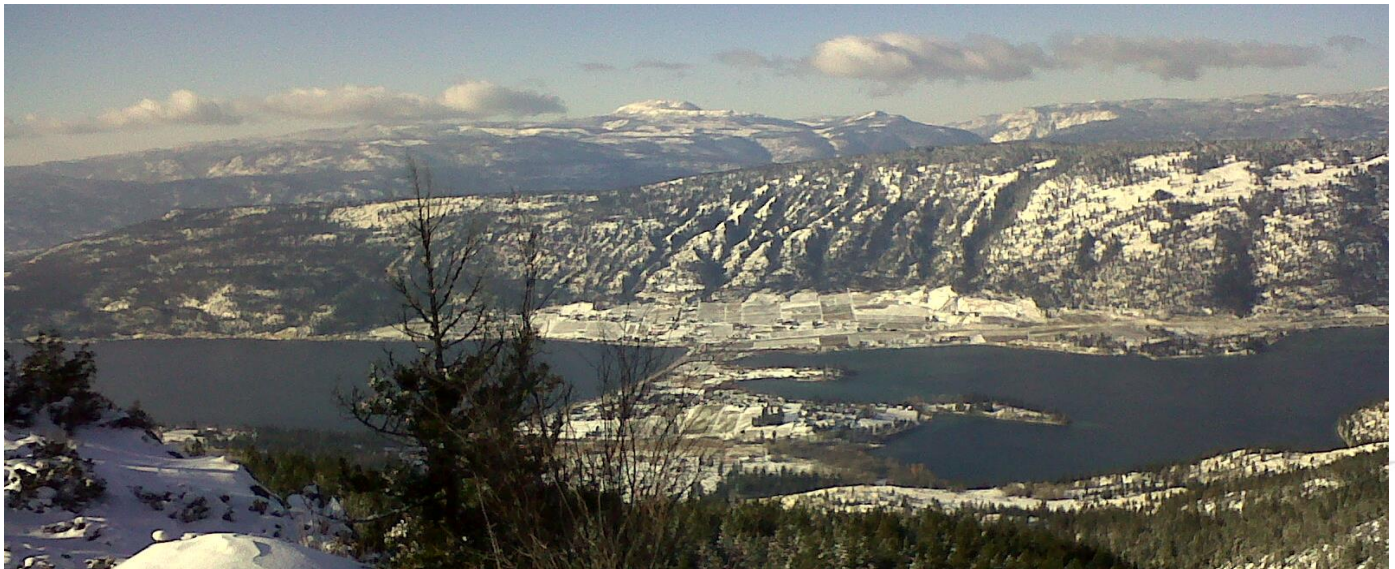
Corporate Actions 2019

- Continued compliance to the Carbon Neutral Action Plan as adopted in 2011 and updated annually.
- Continued issuance of Development Permits for Greenhouse Gas Reduction and Energy Conservation, as well as, Environmental protection.
- Continued funding will be used from the Climate Action Reserve Fund where required and appropriate.
- Continued research and analysis for green options for corporate building upgrades where applicable.
- Continue to ensure energy efficiency considered on all renewal and new construction projects.
- Continued operation and maintenance of existing hydroelectric generation plan.
- Continued maintenance of existing parks. Continued tree planting.
- Development of Pelmewash Parkway multi-use trail as an active transportation corridor and greenspace.
- Okanagan Rail Trail development and use as multi-modal transportation and greenspace underway.
- 5% parkland dedication as part of subdivisions (legislated).
- Continued adherence to landscape guidelines for Development Permits. *Continue tree replacement program.*Continue planting drought tolerant plants as part of park development.
- New Parks and Recreation Master Plan.
- Solid Waste in partnership with the Regional District of the Central Okanagan.
- Continued fleet replacement including adding electric hybrids to the fleet, where appropriate.
- Continued work towards Transportation for Tomorrow Plan - road renewal and construction of active transportation networks.
- Anti-idling policy.
- Waste Water Treatment Plan includes:- Switch in fuel source from propane to natural gas-Heat reclamation system from sewage used to heat buildings.-Construction of more efficient operations building. Currently using trailers.-Use of high efficiency technology for infrastructure to treat sewage (i.e. high efficiency bioreactors).
- Continued liquid waste management plan.
- Continued adherence to the Water Master Plan (WMP) adopted 2013.
- Continued watering restrictions enforced.

Climate Action Charter

Community Wide Actions 2019

- Continued implementation of Integrated Community Sustainability Plan and of the Community Energy and Emissions Plan.
- Continued progress towards meeting Official Community Plan targets and continued issuance of Development Permits.
- Continued issuance of Greenhouse Gas Reduction and Energy Conservation Development Permits.
- Continued implementation of "Transportation for Tomorrow".
- Continued funding will be used from the Climate Action Reserve Fund where required and appropriate. Opportunities for grant funding will be pursued where found to exist for any particular project.
- Continued growth management through the Official Community Plan.
- Continued issuance of Development Permits.
- Continued support for utility Energy Demand Management programs.
- Continued staff teamwork towards goals.
- The District will continue to seek grant funding opportunities on a case by case basis.
- Continued requirement for new developments through the Subdivision and Development Servicing Bylaw to have LED lighting standards.
- Continued maintenance of existing hydroelectric generation plant.
- Continued communication regarding projects and community benefits.
- Continued maintenance of existing parks. Continued tree planting.
- Okanagan Rail Trail use as multi-modal transportation corridor.
- 5% parkland dedication as part of subdivisions (legislated).
- Continued adherence to landscape guidelines for Development Permits. *Continue tree replacement program.*Continue planting drought tolerant plants as part of park development.
- New Parks and Recreation Master Plan update to be adopted in 2020.
- Solid Waste in partnership with the Regional District of the Central Okanagan.
- Continued work towards Transportation for Tomorrow Plan - road renewal and construction of active transportation networks.
- Anti-idling policy.
- Continued liquid waste management plan.
- Continued adherence to the Water Master Plan (WMP) adopted 2013.
- Continued watering restrictions enforced.

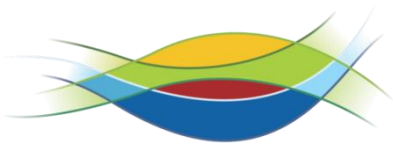


Climate Action Charter

2020 Proposed Corporate and Community Wide Actions

- Continued implementation of Integrated Community Sustainability Plan and Community Energy and Emissions Plan.
- Continued progress towards meeting Official Community Plan.
- Continued issuance of Development Permits for Greenhouse Gas Reduction and Resource Conservation, as well as, environmental protection.
- Continued implementation of "Transportation for Tomorrow" Plan for road renewal and construction of active transportation networks, as we work towards a paradigm shift in mobility to inspire more people to choose active and sustainable means of transportation.
- Continued funding will be used from the Climate Action Reserve Fund where required and appropriate. Opportunities for grant funding will be pursued where found to exist for any particular project.
- Continued compliance to the Carbon Neutral Action Plan as adopted in 2011 and updated regularly.
- Continued funding will be used from the Climate Action Reserve Fund where required and appropriate.
- Continued growth management through the Official Community Plan (update adopted in 2019).
- Continued issuance of Development Permits.
- Continued support for utility Energy Demand Management programs.
- Continued staff teamwork towards goals.
- The District will continue to seek grant funding opportunities on a case by case basis.
- Continued requirement for new developments through the Subdivision and Development Servicing Bylaw to have LED lighting standards.
- Continued research and analysis for green options for corporate building upgrades where applicable.
- Continue to ensure energy efficiency considered and Step Code implemented on all renewal and new construction projects.
- Continued maintenance of existing hydroelectric generation plant.
- Continued communication regarding projects and the community benefits.
- Continued maintenance of existing parks. Continued tree planting.
- Development of Tree Retention/Urban Forestry bylaw.
- Okanagan Rail Trail acquired and plans to use as multi-modal transportation underway.
- 5% parkland dedication as part of subdivisions (legislated).
- Continued adherence to landscape guidelines for Development Permits. *Continue tree replacement program.*Continue planting drought tolerant plants as part of park development.
- New Parks and Recreation Master Plan in progress.
- Solid Waste in partnership with the Regional District of the Central Okanagan.
- Anti-idling policy.
- Continued fleet replacement including adding electric hybrids to the fleet, where appropriate.
- Continued liquid waste management plan.
- Continued adherence to the Water Master Plan (WMP) adopted 2013.
- Continued watering restrictions enforced.

LAKE COUNTRY



LAKE COUNTRY

Life. The Okanagan Way.

MAYOR & COUNCIL

CHIEF ADMINISTRATIVE OFFICER (CAO)

Community Development

Engineering & Environmental Services

Administration & Corporate Services & Finance

Protective Services

Infrastructure Services

2019 SENIOR MANAGEMENT

Chief Administrative Officer (CAO)	Alberto De Feo
Chief Financial Officer (and Deputy CAO)	Tanya Garost
Director of Community Development.....	Mark Koch
Director of Engineering & Environmental Services.....	Matthew Salmon
Director of Infrastructure Services.....	Greg Buchholz
Director of Policy and Legal Affairs	Michael Mercer
Director of Protective Services.....	Steve Windsor
Corporate Services Manager.....	Reyna Seabrook
Information Manager.....	Dave Philp
Manager of Communication & Governmental Affairs.....	Matt Vader
Manager of Community Systems.....	Jamie McEwan
Manager of HR and Health Sustainability	Holly Flinkman

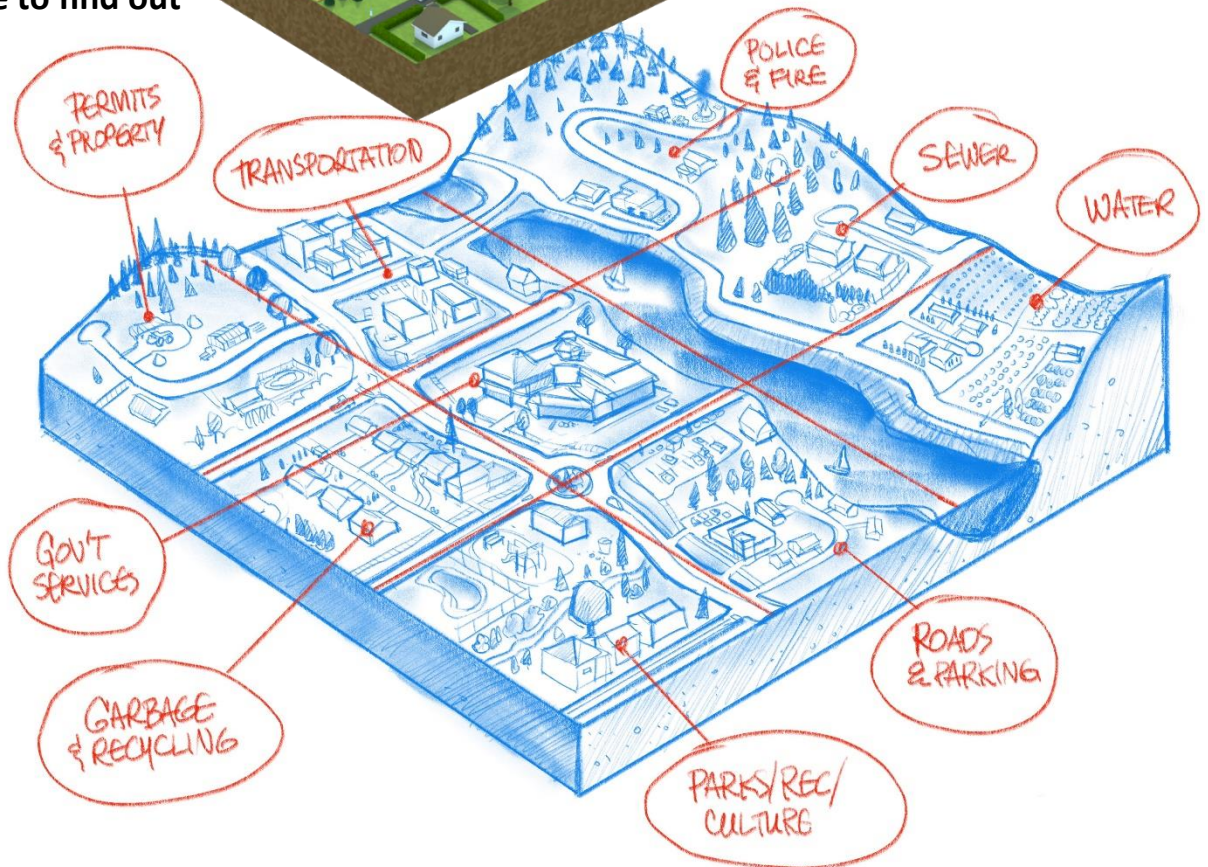


Corporate Structure

Serving our Community
www.lakecountry.bc.ca



Visit the City Services page of our website to find out more about . . .



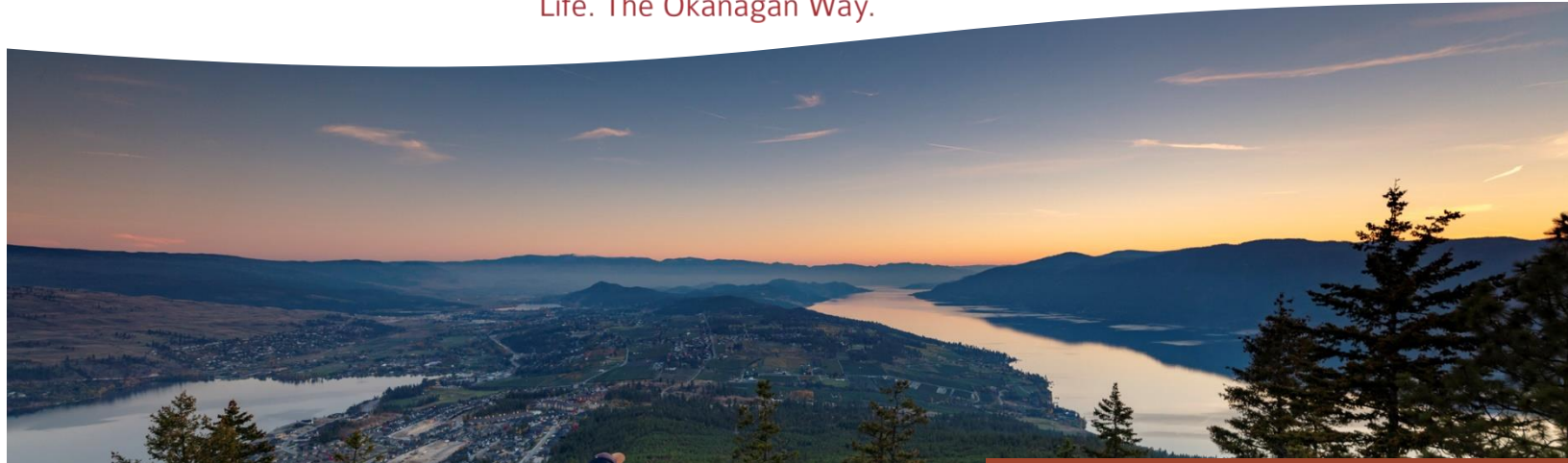
SUBSCRIBE to receive Community News, Public Notices and Calendar event information direct to your email inbox.
www.lakecountry.bc.ca/subscribe

LAKE COUNTRY



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Administration is responsible for the daily operations of the organization, communications, legal matters and organizational oversight working in cooperation with Mayor and Council. In addition to the overall general administration provided through the Chief Administrative Officer, the Administration Department is directly responsible for policy analysis, legal matters, communications and public engagement, intergovernmental relations, human resources and work safety, corporate services, culture and leisure services, and customer service.

Human Resources is responsible for recruiting and staff development, wellness and safety, public planning of Occupational Health & Safety and wellness.

Information Management is responsible for information systems planning, network services, application support and geographical information systems (GIS).

The Finance Department is responsible for financial management and planning; policy development; cash, portfolio and debt management; accounting and payroll services; collection of tax and utility fees; and financial reporting and analysis. The Finance Department consists of the Chief Financial Officer and seven staff.

Corporate Services is responsible for the preparation of bylaws, land negotiations, Freedom of Information requests, agendas and minutes and District events, performance and cultural community events, customer service and recreational programming.

Communications and Government Affairs is responsible for land acquisition and disposition, special projects (e.g. Okanagan Rail Trail), intergovernmental relationships, public engagement and communications.

Spring 2019 saw a rearrangement of the reporting structure within the Administration, Corporate Services and Finance to streamline the number of direct reports to any one director or manager and bring Bylaw Enforcement under the oversight of Corporate Services.

Administration,
Corporate Services,
Finance,
Communications
and Governmental
Affairs,
Human Resources,
and Information
Management

2019 Achievements & Activity Highlights

Administration, Corporate Services, Finance, Communications and Governmental Affairs, Human Resources, Information Management

Strategic Priorities

Council and senior staff continue to use a Strategic Priorities Chart detailing the organization's top priorities, acknowledging the foundation laid by planning efforts, and identifying Council's ongoing commitment to strategic governance. The periodic updating of the chart ensures that everyone is 'on the same page', roles are clear, focus is defined and progress is monitored.

Council identified five (5) principal priorities to be accomplished:



Budget: In 2019 Lake Country saw an 8.7 percent tax increase, which equated to approximately \$160 to an average single-family home (valued at \$695,000 for 2019). This amount includes approximately \$38 in general tax increase to address inflation, \$32 for the Transportation for Tomorrow Plan and \$90 specifically allocated to building a new Fire Hall and Administration based on the Referendum in October 2018. There were no increases in water, sewer or garbage/recycling fees for 2019.

The District of Lake Country's 2019 operating budget was \$26.7 million and the 2019 project and capital budget was \$31.6 million, for a total budget of \$58.3 million. The capital projects are the big ticket items or assets that are typically long term in nature such as land, buildings, roads, pipes and large equipment.

Some significant capital projects approved were:

- \$9.1 million Fire Hall
- \$6 million Multi-generational Activity Centre (MAC) (multi-year project)
- \$3.5 million Okanagan Lake Pumphouse upgrades (multi-year project)
- \$1.3 million Oceola roundabout/The Lakes emergency egress
- \$750,000 R.S. Marshall Park Lift Station Replacement (multi-year project)
- \$90,000 Beasley Park playground renewal (multi-year project)

LAKE COUNTRY

2019 Achievements & Activity Highlights

Administration, Corporate Services, Finance, Communications and Governmental Affairs, Human Resources, Information Management

Indigenous Cultural Centre and Nature Park

The District of Lake Country received a funding commitment for an Indigenous Cultural Centre and Nature Park through the Investing in Canada Infrastructure Program (ICIP) – Community, Culture and Recreation (CCR) Program. The Government of Canada along with the Government of British Columbia will be contributing \$1,600,000 and \$1,333,200 respectively, towards construction of an Indigenous Cultural Centre and Nature Park to be built in collaboration with the Okanagan Indian Band. The centre will contribute to promoting tourism as well as further understanding of the traditional and continued land use of the Syilx Okanagan people. A new stormwater treatment wetland will also be incorporated into the design which will result in restoration and enhancement of the wetlands and grassland habitat.

Indigenous Public Art to be showcased on Pelmewash Parkway

The Lake Country Public Art Commission released a Public Art Call for an outdoor permanent Indigenous public art installation along Pelmewash Parkway. The project offers the opportunity for Indigenous Okanagan artists to profile their history, culture and ideas. The artwork will contribute to a unique sense of place that enriches the experience for residents and visitors enjoy the public amenities along Pelmewash Parkway.

Purchasing Procedures & Policy

A procedures document was developed to govern the procurement of goods and services at the District of Lake Country to describe in detail the procedures and mechanisms to be used in implementation of the Purchasing Policy which sets the principles, authorizations, approval limits and processes that must be followed. The Purchasing Policy also sets out the process that must be followed for the disposal of surplus equipment, materials and goods.

District Grant Distribution Policy

A new policy was developed that establishes grant categories, eligibility requirements, application criteria and reporting back requirements for grant funding provided by the District of Lake Country.

Dogwood Tree planted to commemorate the work of local government professionals

Lake Country joined other local governments in BC planning a tree in recognition of local government professionals and their ongoing commitment to community service, while also celebrating the 100th Anniversary of the Local Government Management Association of BC (LGMA). A Venus Dogwood was chosen to plant in front of Lake Country Municipal Hall because it flowers early in the summer and has a nice colour and attracts birds in the fall.



Lake Country Film Committee offers movies at Creekside Theatre

Following the formation of the Lake Country Arts Council as an outcome of 2018 “Cultural Conversations” bringing together cultural leaders in the art, music and performance sectors of the community, a new film group as a committee of the Lake Country Arts Council started offering movies at the Creekside Theatre during 2019. The Lake Country Film Committee would like to bring more film festival variety of pop culture and documentary films to audiences in Lake Country.

LAKE COUNTRY

2019 Achievements & Activity Highlights

Administration, Corporate Services, Finance, Communications and Governmental Affairs, Human Resources, Information Management

Permissive Tax Exemption Policy

The Permissive Tax Exemption Policy was reviewed and various options developed for further consideration of Council in 2019 in order to ensure consistency with Council objectives, improve reporting and communication with impacted property owners request permissive tax exemptions and reflect current processes for applying for exemptions.

Remedial Action Order Upheld

Enforcement began in October 2019 on a remedial action order giving the Airport Inn appropriate to issue eviction notices to tenants and to board up windows and fence the property, mainly due to safety violations and a lack of occupancy permit. The District of Lake Country facilitated discussions amongst government agencies, worked closely with BC Housing and Interior Health to find appropriate housing solutions for individuals impacted; and Lake Country Health Planning Society diligently worked with residents at the Airport Inn, connecting them to housing programs and subsidies.

Advisory Committee Review

A review of current advisory committees to Council was undertaken.

Public Education Campaign for Recycling

The work of the Regional Waste Reduction Office in promoting opportunities for recycling was amplified through District of Lake Country social media and community education to increase participation in reusing and recycling materials in order to reduce contamination in recycling and have a positive impact on diversion to the landfill.

2020 Objectives

Administration, Information Management, Human Resources, Finance & Corporate Services

- Council Vision
- Information Technology - IT Strategic Plan
- Communication/Public Engagement Strategy
- IT Strategy
- Bylaw Services Review
- Growth Strategy
- Economic Development Strategy
- ICSP Review
- Grant Distribution Policy; and Sponsorship Policy
- Cultural Plan (Terms of Reference)
- New Collective Agreement
- Risk Management Policy

2019 Significant Events

Hosted BC Volunteer Firefighter Spring Training May 24-26



Participation

350 Firefighters



Okanagan Mutual Aid

Eagle Bluff Wildfire (Oliver, BC) August 8-10

144 Hours

100 Instructors



2020 Objectives

- New Firehall construction started
- Safety Awareness/Fire Prevention Program - redevelopment
- Fire Program Replacement – software
- Tender truck replacement ordered
- Training Skills Maintenance Program
- Wildland Fire Certification
- FireSmart Community designation for resident participation initiative – Carr’s Landing/Okanagan Centre

LAKE COUNTRY



LAKE COUNTRY

Life. The Okanagan Way.



Protective Services consists of the Director of Protective Services/Fire Chief, Deputy Fire Chief, two maintenance operators, two fire inspectors and a clerical position supporting 55 paid on-call fire fighters operating out of three fire stations: Station 71 (Winfield), Station 81 (Carr's Landing) and Station 91 (Oyama); in addition to three clerical positions at the RCMP station.

As well as providing clerical support to the local RCMP detachment, the department provides emergency services, participates in the regional emergency and rescue programs and is responsible for fire inspections on commercial and industrial buildings, businesses, daycares and schools.

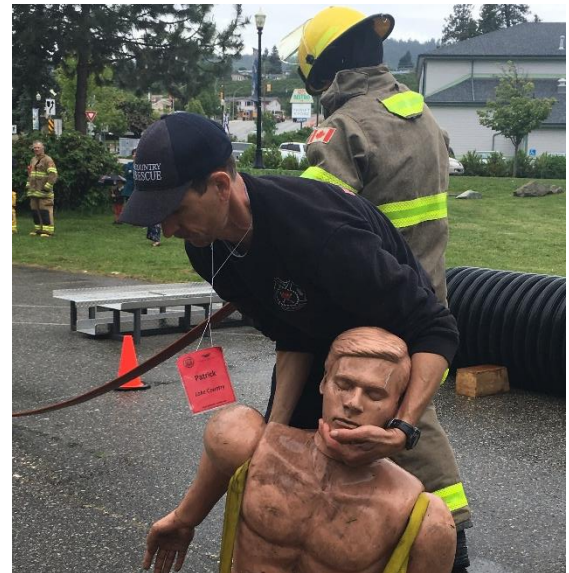
Protective Services

2019 Achievements & Activity Highlights

Emergency & Fire

Capital Project - Fire Equipment

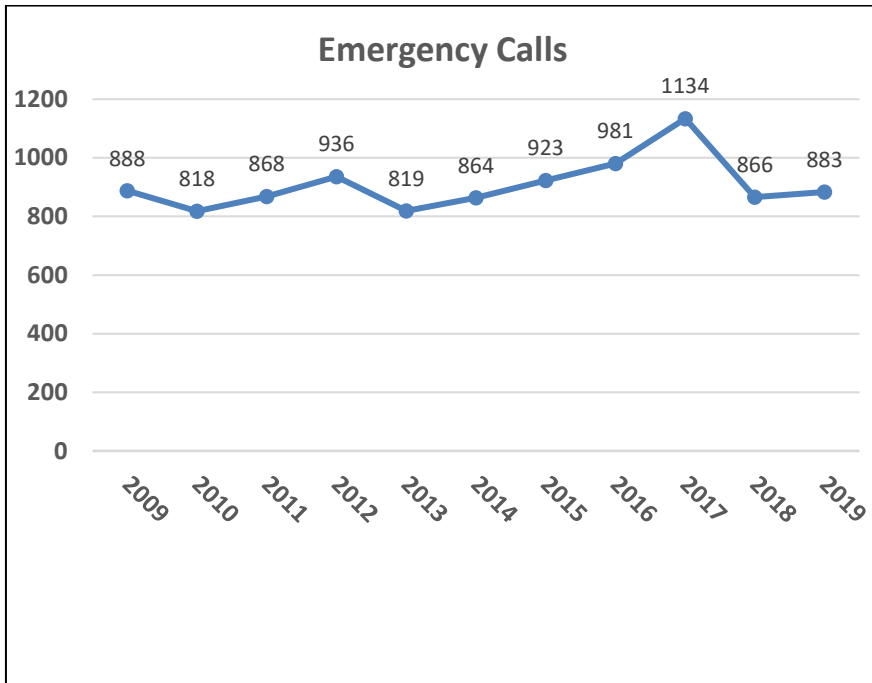
- Fire Engine replacement ordered (received April 2020)
- Converted to wildland clothing for Firefighters (new standard of PPE)
- Repurposed Fire Department ATV to Bylaw Enforcement (stationed in Oyama)
- Ordered and received Fire Department UTV



CALL VOLUME

Incidents by Station	71 Winfield	81 Carr's Landing	91 Oyama	Total
Structure Fires	23	0	3	26
Vehicle Fires	10	1	5	16
Wild Fires	19	2	5	24
Motor Vehicle Accidents	84	3	30	117
Alarm	96	8	5	109
First Medical Response	374	18	41	433
Burn Permit Complaints	60	2	0	62
Other (airport, lift assist, electric, gas, marine, public service, campfires)	43	1	3	47
TOTAL	750	35	98	883

CALL-OUT

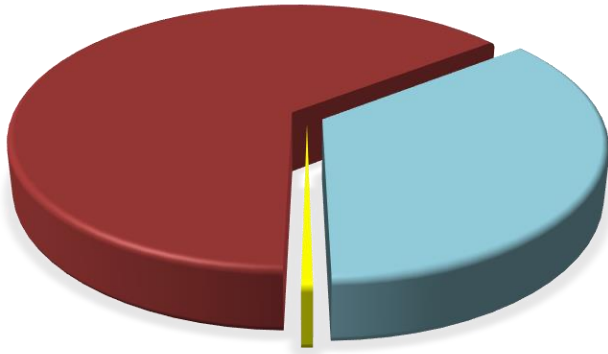


Emergency Call-Out Hours

	2017	2018	2019
JAN	1,356	1,043	1,310
FEB	1,060	1,036	963
MAR	1,109	1,188	1,051
APR	1,133	1,113	1,053
MAY	1,269	934	919
JUN	1,439	1,185	830
JUL	2,606	957	974
AUG	1,405	1,084	1,060
SEP	974	738	950
OCT	1,219	859	1,073
NOV	1,074	478	961
DEC	1,497	1,196	1,142
Total	16,141	11,909	12,286

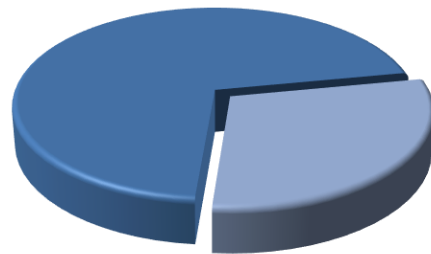


2019 FIRE LOSS \$887,665



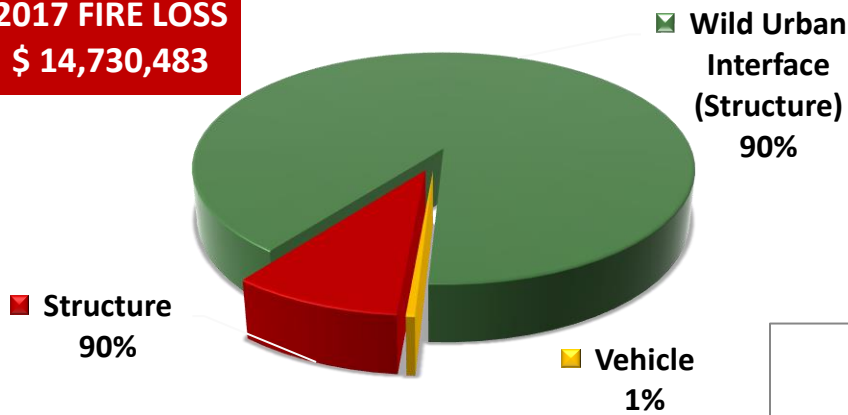
- Structure Fire - 64%
- Vehicle Fire - 35%
- Wild Urban Interface (Structure) - 1%

2018 FIRE LOSS \$243,800



- Structure Fire 71%
- Vehicle Fire 29%

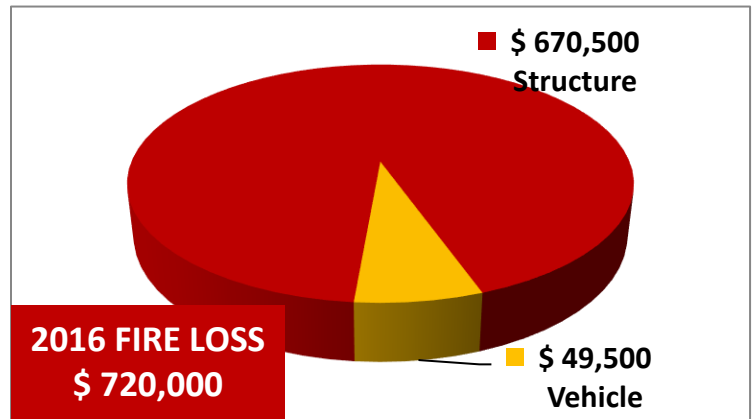
2017 FIRE LOSS \$14,730,483



- Structure 90%

- Wild Urban Interface (Structure) 90%

- Vehicle 1%



2016 FIRE LOSS \$720,000

- \$670,500 Structure

- \$49,500 Vehicle

Emergency & Fire Training

Recruit Class #9:

- Oct 2019 - ongoing
- 9 new recruits

Full Service Level Accreditation

- 5 members

Ice Rescue: (Regional program)

- 22 members

Live Structure Fire Training: Vernon

- 35 members participated in two sessions

Wildland Urban Interface Training

- Interface Sprinkler Protection – 29 members
- Wildfire Operations: Boots on the Ground – 2 members
- Task Force / Strike Team Leader – 1 officer

Officer Training:

- Fire Service Instructor – 1 officer
- Emergency Scene Management II – 2 officers
- Live Fire Evaluator – 2 officers
- Chainsaw Operator – 2 officers
- Fire Officer I – 3 officers
- Incident Command System Level 300 – 2 officers

Fire Officer Accreditation

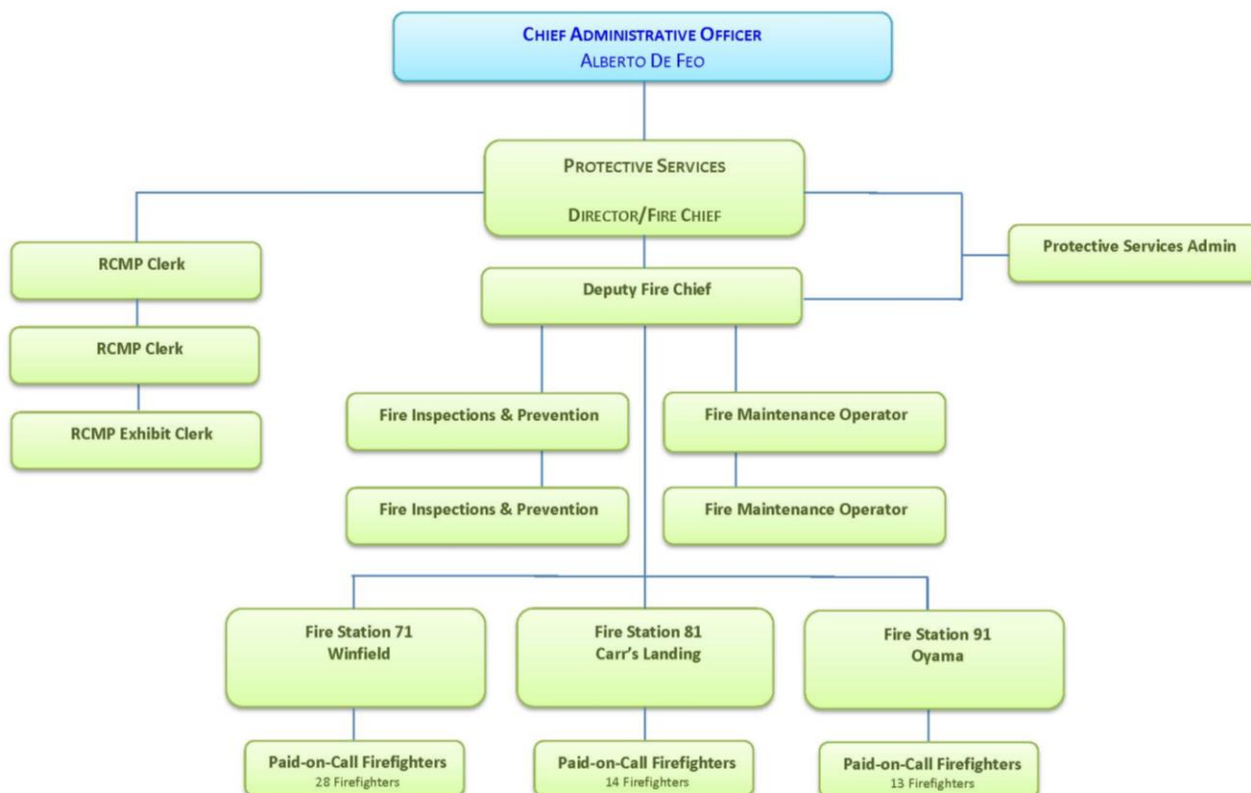
- 5 Senior firefighters (ProBoard Accredited)

Conferences: Steve Windsor and Brent Penner

- Community Risk Reduction Conference
- Wildland Urban Interface Conference (IAFC)
- Wildland Urban Interface Evacuation Planning & Procedures
- BC Fire Chief's Conference
- Intermediate Wildland Fire Behaviour
- Task Force / Strike Team Leader (OFC)

Lake Country Protective Services Department

(March 2020)



LAKE COUNTRY



Inspections

Required by Fire Services Act

❖ New Business Licenses	155
❖ Regular Inspections	379
❖ Pre Fire Plans	7
❖ Public Education Events	9
TOTAL:	550

(2018 – 381 Inspections | 2017 – 363 Inspections)

BYLAW ENFORCEMENT COMPLAINTS

Animals/Dogs	23
Building	12
Burning/Fire Prevention	18
Civil Issue	5
Development/Business	8
Dumping/Soil Issue	20
Graffiti/Vandalism	5
Illegal Camping/Squatters	13
Nuisance	123
Parks	17
Referred to RCMP (crimes)	5
Signage	2
Traffic/Parking	215
Weeds/Trees	20
Zoning Bylaw Issues	57
 2019 total:	 543



Halloween Fireworks Display

Every year, the District of Lake Country puts on a fantastic event at Beasley Park for the residents (invited to come out in costume if they like), to enjoy hot chocolate, hot dogs, and a bonfire. Fireworks are a highlight! The Lake Country Fire Department oversees the bonfire and the detonation of fireworks for the safety and enjoyment of all.



Halloween in Lake Country

October 31 Beasley Park 3450 Woodsdale Road

6:00-8:00pm Bonfire!	6:30-8:00pm Free Hot Dogs & Hot Chocolate	8:00 pm Fireworks!
	Parking is limited Consider Carpooling	Washroom Facilities Beasley Community Centre
		For more info Lake Country Municipal Hall 250-766-5650



LAKE COUNTRY

Public Education

Grade 3 SAFE School Program (165 students)
Emphasis on Home Escape Planning

Children’s Festival (400 children)

Pre-school fire prevention program (200+ children)

Fire Prevention Week (320 students)

Fire Chief for a Day (K-Gr.3 students)

Fire extinguisher training for adults (40 adults)
Fire extinguisher training for GESS (80 students)



LAKE COUNTRY

Royal Canadian Mounted Police 2019 Achievements



Staffing Levels

Throughout the majority of 2019 RCMP staffing levels for the detachment were twelve (12) regular members. This includes nine (9) Constables, two (2) Corporals and the Detachment Commander Sergeant. The three Police Clerk positions are part of the District of Lake Country municipal staff.



LAKE COUNTRY

Royal Canadian Mounted Police

2019 Achievements

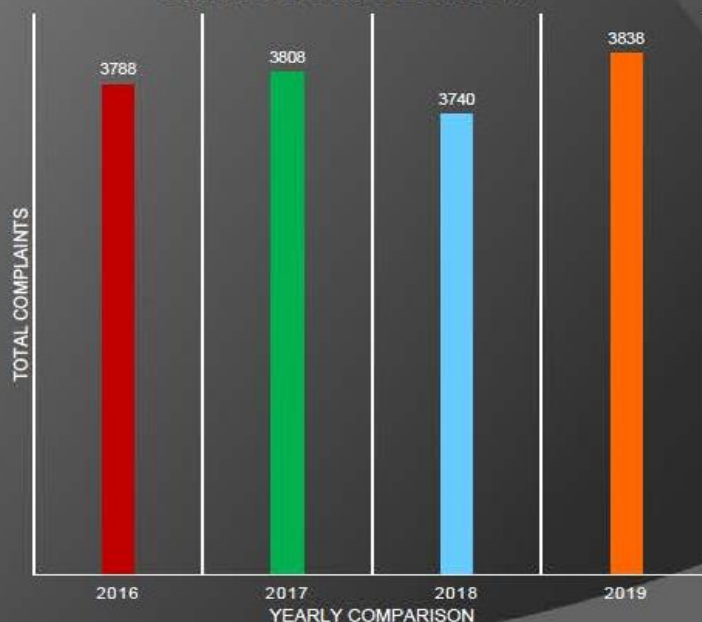
Lake Country detachment aims to reduce reported property-related offences through enhanced enforcement and prosecution; reduce serious motor vehicle accidents; increase monitoring and enforcement on identified prolific and chronic repeat offenders.

CANADIAN CENTRE FOR JUSTICE STATISTICS (CCJS) NEW STANDARDS FOR REPORTING

- ❖ As of 2019-01-01, new standards for how Canadian police report founded and unfounded, solved and unsolved cases took effect.
- ❖ Prior to 2019, only offences proven to have occurred were included in founded occurrences.
- ❖ Since 2019-01-01, founded occurrences include offences where it has been determined that the reported incident did occur or was attempted, or there was no credible evidence to confirm that the incident did not take place.
- ❖ These changes affect crime statistics, particularly the ability to compare "founded" incidents which occurred before 2019-01-01 with those which occurred on or after that date.



LAKE COUNTRY DETACHMENT CALLS FOR SERVICE



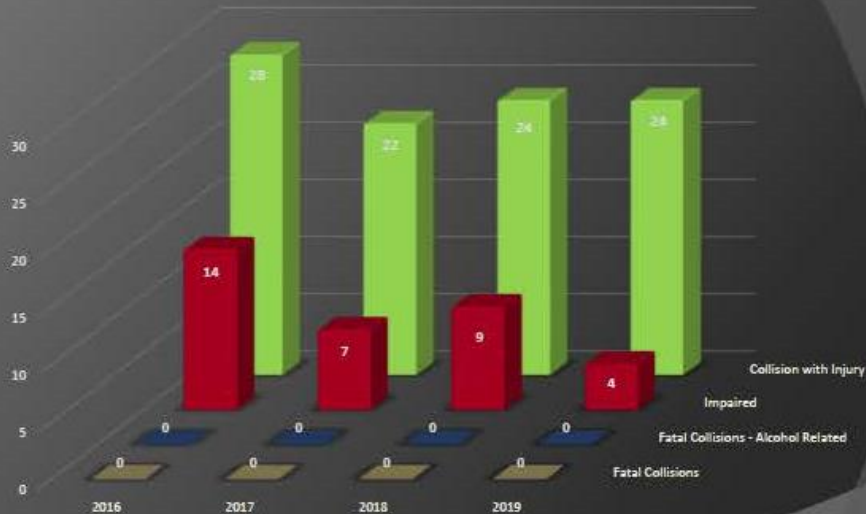
Lake Country Yearly Comparison Charts Controlled Drugs & Substances Act (CDSA)

CONTROLLED DRUGS & SUBSTANCES ACT OFFENCES BY YEAR



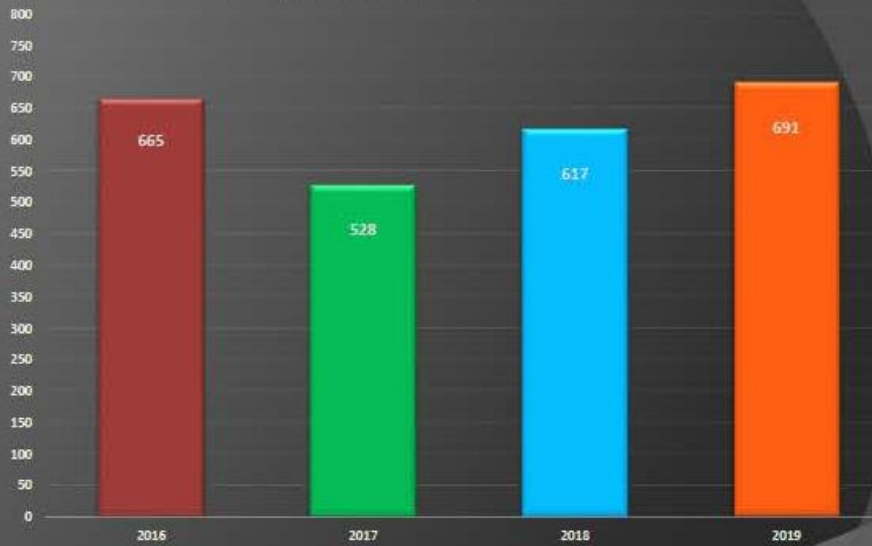
Lake Country Yearly Comparison Charts Road Safety

ROAD SAFETY OCCURRENCES BY YEAR



Lake Country Yearly Comparison Charts

TOTAL OFFENCES BY YEAR



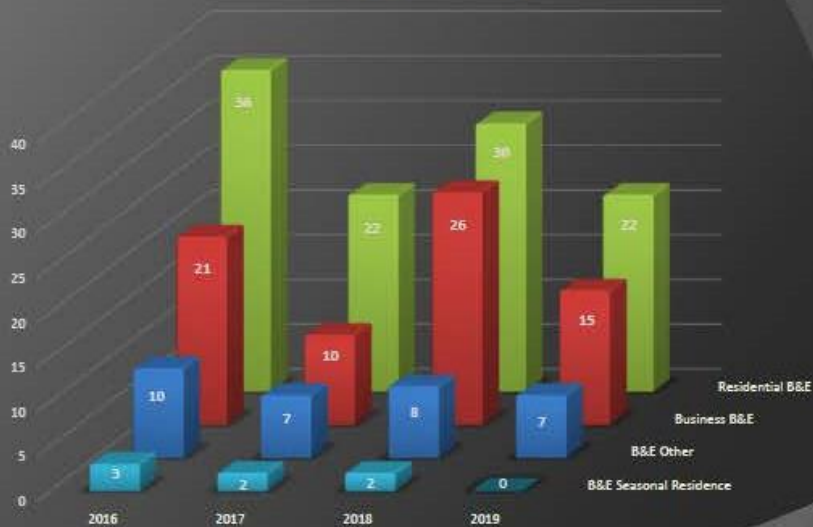
Lake Country Yearly Comparison Charts

YEARLY COMPARISON OF TOTAL CRIMINAL CODE OFFENCES



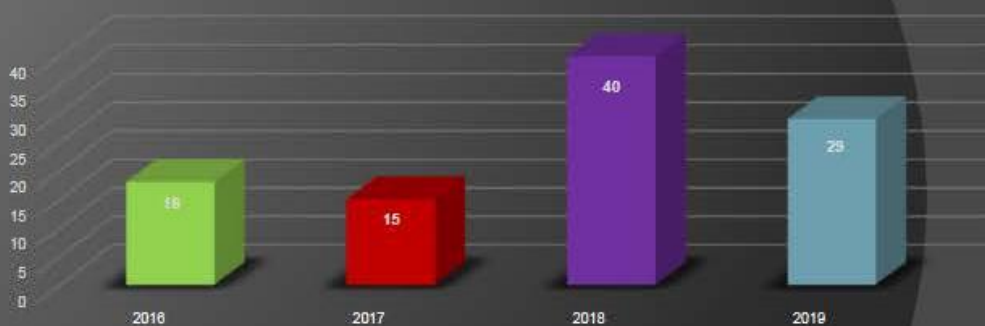
Lake Country Yearly Comparison Charts Break & Enters

BREAK & ENTERS BY YEAR



Lake Country Yearly Comparison Charts Theft of Motor Vehicles

THEFT OF MOTOR VEHICLE BY YEAR



Lake Country Yearly Comparison Charts Theft from Auto

THEFT FROM AUTO BY YEAR



Lake Country Yearly Comparison Charts Violence in Relationships Offences

VIOLENCE IN RELATIONSHIP OFFENCES BY YEAR



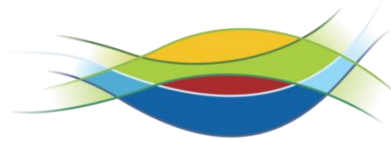
Royal Canadian Mounted Police



2020 Objectives

- Crime reduction – reduce property-related offences through enhanced enforcement and prosecution
- Road safety – reduce fatal collisions; reduce alcohol-related fatal collisions; reduce serious injury collisions; enhanced traffic enforcement including speed related issues
- Reduce files associated with domestic violence – reduce repeat offences; reduce number of partner-related assaults

LAKE COUNTRY



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Life. The Okanagan Way.



The Community Planning & Development division is responsible for ensuring the community develops gracefully by providing all planning, policy, building inspection, sustainability, economic development, subdivision, and development approval services, including: official community plan amendments, zoning amendments, soil removal, temporary use permits and Agricultural Land Reserve applications.

This team is also responsible for business licensing and support for the Agricultural Advisory Committee and Economic Development and Tourism Committee.

Community
Planning &
Development

2019 Achievements

Community Planning & Development

Yearly Building Statistics						
Category	2019		2018		2017	
	Permit	Value	Permit	Value	Permit	Value
Single Family Dwelling	89	47,965,775	113	62,859,632	126	\$59,699,056
Commercial	15	7,638,237	15	3,011,500	17	\$4,880,653
Agriculture	55	2,462,994	9	547,708	7	\$543,700
Industrial	0	0	0	0	3	\$2,044,000
Institutional	1	24,300,000	7	436,000	3	\$217,077
Multi-Family Dwelling*	23	20,514,104	24	19,107,398	16	\$12,994,325
*Other	201	9,625,395	210	8,982,279	208	\$9,057,567
Total Permits/Values	384	112,506,505	378	94,944,517	380	\$89,436,378

**Multi-family dwelling permits represent the number of permits issued rather than the number of units constructed. One multi-family dwelling permit may consist of two or more units.*



LAKE COUNTRY

2019 Achievements

Community Planning & Development

Resident Satisfaction High in Lake Country

The District of Lake Country sent a community survey to 1,500 randomly selected residents in May 2019 to help shape priorities for the community. In total, 637 surveys were completed and sent back – providing a response rate of 42% and ensuring a statistically valid sample.

Ninety-seven percent (97%) of respondents were either very satisfied or somewhat satisfied with their quality of life in Lake Country, and sixty-three percent (63%) were either very satisfied or somewhat satisfied with the municipal services they receive for the taxes they pay.

Areas for improvement identified by respondents remained consistent with community survey results in 2015 – which included improvements and maintenance to roads and sidewalks. Fifty-five percent (55%) of respondents felt the biggest service gap in Lake Country is the lack of a community pool.

Quiet, peaceful, small town atmosphere that is not crowded was one of the best reasons for living in Lake Country - according to the survey responses. Ninety percent (90%) felt that agriculture contributes to the quality of life and seventy percent (70%) felt that agriculture contributes to the economic stability of Lake Country. Sixty-five (65%) of respondents would like to see increased funding for crime prevention.

Building Permit Security Deposit Policy

A policy was adopted by Council in March 2019 to ensure that as a condition of issuing a building permit, an owner or agent is required to post a security deposit in order to protect public works and public lands, to make the site safe in the case of an abandoned or uncompleted project, to provide for provisional occupancy, or to effect compliance with the District's Building Regulation Bylaw. The security deposits may be used by the District to complete the works in the event of damage or default.



2019 Achievements

Community Planning & Development

Addressing Policy

A policy was developed to guide the assigning of address numbers in order to maintain a complete and consistent civic addressing system with the District of Lake Country. It ensures the natural attributes, flora and fauna, wildlife and historical influences of the community are recognized through road naming.

Building Regulation Bylaw and BC Energy Step Code Implementation

The District of Lake Country hosted a *“Breakfast with the Building Inspector”* event in January for the purpose of seeking input from builders and industry partners through the process of drafting the new Building Regulation Bylaw which was adopted March 19, 2019.

April 1, 2019 BC Energy Step Code Implementation began with all Part 9 Buildings including: Single Family Dwellings, Accessory Suites, Duplex Housing, Three-Plex Housing, Four-Plex Housing, Rowhousing and Low Rise Apartments to meet Step 1.

Lake Country implemented incentives for permits issued on, or after, the date of adoption of the Building Regulation Bylaw for any dwelling construction which achieves energy efficiency targets as follows:

- ✓ Step 3 of the Step Code, prior to January 1, 2020, will be eligible to receive a rebate of \$500.00 of the building permit fees;
- ✓ Step 4 of the Step Code eligible to receive a rebate of \$1,000.00 of the building permit fees; and
- ✓ Step 5 of the Step Code eligible to receive a rebate of \$1,500.00 of the building permit fees.



BC ENERGY STEP CODE

ABOUT THE STEP CODE

The BC Energy Step Code is a provincial standard designed to help both local government and industry incrementally move toward a future in which all new construction across the province is “net-zero energy ready” by 2032, meaning the building is capable of producing at least as much energy as it uses.

The Step Code provides a single standard and removes a patchwork of different standards previously adopted and allows local government to play a leadership role in improving energy efficiency through a single set of codes.

In Lake Country, and the Interior of BC, the Step Code only applies to Part 9 buildings which include houses and small buildings.

LAKE COUNTRY'S PROPOSED TIMELINE:

Building Type	Apr 1, 2019	Oct 1, 2020	Jan 1, 2022
Single Family 2/3/4-plex	STEP 1	STEP 3	STEP 3
Accessory Suite	STEP 1	STEP 2	STEP 3
Townhouses/ Low-Rise Apartments	STEP 1	STEP 3	STEP 3

INDUSTRY ENGAGEMENT SESSION
Thursday July 5th, 2018, 4:00pm – 5:30pm
Municipal Hall – 10150 Bottom Wood Lake Road

Do you have questions about the BC Energy Step Code? Ask your questions of the Energy Step Code Expert Panel at this Industry Engagement Session featuring:

Ashley Lutyck – Community Energy Specialist, City of Kelowna
Gilles Lesage – Energy Advisor, Total Home Solutions
Peter Robinson – Chief Technology Officer, Community Energy Association
Zara Rockwell – Chief Building Inspector, District of Lake Country

Join us and provide feedback on the District's proposed Step Code timeline. Light Refreshments will be provided. Please RSVP your attendance (Will Attend or Might Attend) by Tuesday, July 3rd to building@lakecountry.bc.ca

PATHWAY TO 2032

The Step Code is currently a voluntary compliance path within the BC Building Code that establishes a series of measurable, performance-based energy-efficiency targets (or steps) that support market transformation from the current prescriptive energy-efficiency requirements to net-zero energy ready buildings by 2032.

The Step Code has five progressively higher steps that include Enhanced Compliance (Step 1), Lower Steps (Steps 2 & 3) and Upper Steps (Steps 4 & 5).

December 2017
Local Governments can reference the Step Code in their bylaws & regulations

August 2018
Staff will present an implementation strategy & timeline for the Step Code along with an updated Building Bylaw for Council consideration

April 2019
Proposed date for Step 1 to take effect for all new construction of Part 9 buildings through the new Building Bylaw

April 2017
The BC Government incorporates the BC Energy Step Code into the BC Building Code

June 2018
The District submitted a Notification to Consult to the Energy Step Code Council & begins industry engagement

January - May 2018
District Staff attended roundtable meetings with industry & regional partners on a regional approach to Step Code implementation

HAVE QUESTIONS OR COMMENTS ON OUR STEP CODE STRATEGY?

In Person: Municipal Hall – 2nd Floor, 10150 Bottom Wood Lake Road
 Email: building@lakecountry.bc.ca
 Phone: 250-766-6674

LAKE COUNTRY
Life. The Change. The Way.

2019 Achievements

Community Planning & Development

Official Community Plan

The Lake Country Official Community Plan (OCP) is intended to provide a 20-year vision for the community – until the year 2038; and will be updated every five years in addition to periodic updates and amendments to reflect the changes and priorities of the community. July 2, 2019 an updated Official Community Plan (OCP) was adopted by Lake Country Council.

The updated OCP is the product of several years of community consultation, research and review by Council, staff, specialist consultants and the public. The following guiding principles identified by the community, directed the development and decision making through the OCP:

- Preserve our rural and agricultural character
- Create a vibrant town centre
- Promote development in existing neighbourhoods
- Achieve sustainable development through smart growth
- Protect and enhance our natural environment
- Facilitate an active, healthy, inclusive community
- Maintain high-quality municipal services.

The OCP is a statement of objectives and policies used to guide all decisions on planning and land use management within Lake Country. It includes statements about density of residential development to meet anticipated housing needs over the next five years; plus commercial, industrial, institutional, agricultural, recreational and public utility land uses for future needs. It considers approximate location and phasing of major road, sewer and water systems and sets out objectives for development to meet municipal water conservation, energy conservation and greenhouse gas reduction targets.

Since its incorporation in 1995, Lake Country has grown from a population of just over 9,200 with 3,562 residential units to over 14,000 with 6,277 residential units in 2016 on the approximate 122 km² of land area. Approximately 64% of the District is identified as being environmentally sensitive and residents have expressed a desire to protect these areas with development focused away from environmentally sensitive areas. Focusing most growth to the Urban Containment Boundary is a key principle of the Lake Country growth management strategy, which seeks to balance providing suitable land for well-planned growth while maintaining the integrity of the rural lands.



LAKE COUNTRY

2019 Highlights

2126 Building Inspections

384 New Building Permits at a value of \$112,506,505

43 Development Permits

12 Development Variance Permits

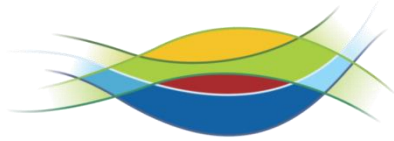
30 Subdivision Applications

14 Zoning Applications

12 Agricultural Land Reserve applications

2020 Objectives

- ✓ Urban Forest Strategy / Tree Bylaw
- ✓ Agricultural Plan
- ✓ Zoning Bylaw
- ✓ Social Plan (Terms of Reference)



LAKE COUNTRY

Life. The Okanagan Way.



The Infrastructure Services department encompasses water systems, quality and conservation, as well as sewer, parks and facilities.

The Engineering and Environmental Services department includes oversight for roads and drainage in addition to development engineering services and work with the Regional District and neighbouring municipalities for operations of solid waste, recycling and transit services.

**Infrastructure,
Engineering &
Environmental
Services**

2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

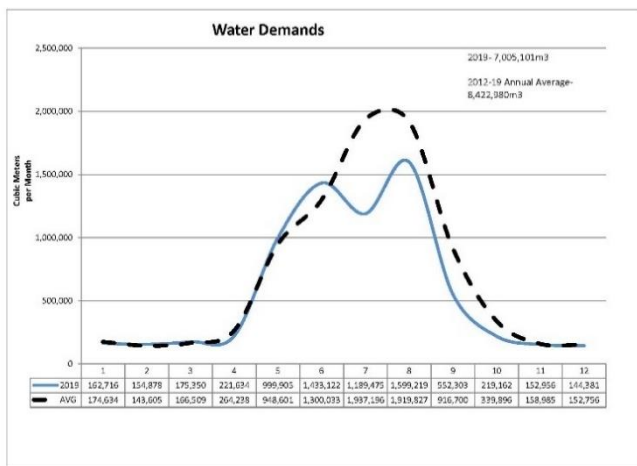
Watermain replacements

Watermain replacement projects were completed at Lakewood Rd and a section of main along Camp Rd at Tyndall Rd.

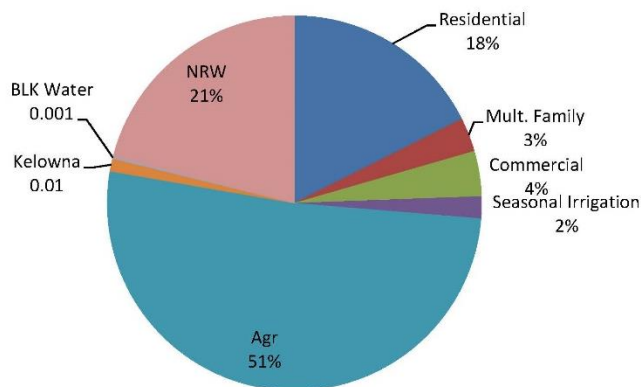
Water Conservation

Through increased public outreach and information sharing – via Okanagan Basin Water Board (OBWB) Make Water Work campaign – work is ongoing to achieve widespread adoption of a conservation ethic regarding water use.

Water consumption was generally lower than normal due to rainy summer weather.



2019 Water Usage 7,005,101 cubic metres



Wildfire Risk Reduction Projects obtain funding to Protect Critical Okanagan Watersheds

Watersheds within the Okanagan basin will soon be better protected through the development of a plan to reduce wildfire risk thanks in part to funding granted by the Forest Enhancement Society of B.C. (FESBC). Four water purveyors (District of Lake Country (Oyama and Vernon Creek Watershed), the Regional District North Okanagan (Duteau Watershed), Glenmore-Ellison Irrigation District (Kelowna Community Watershed), and Black Mountain Irrigation District (Mission Creek Watershed)) are working together to prescribe treatment operations to address the wildfire risk around critical areas within the watersheds.”

Work will occur around residential developments as well as critical infrastructure associated with water intakes, treatment facilities, and communication towers essential to safe operations of the watersheds. Once completed, treated areas will reduce fire behavior and severity as well as provide critical fire protection control points near critical water management infrastructure and in some areas the treatments will act as fuel breaks to impede the spread of fire.

2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Off-Leash Dog Parks

Community engagement identified the need to improve the way people with and without dogs share parks and beaches. During 2019 a one-acre off-leash dog park at the Oyama boat launch; and a five-acre off-leash dog park on Okanagan Centre Road West were completed.

The Parks and Recreation Master Planning process set out the vision, objectives and direction for managing parks, trails and community facilities over the next 20 years. A proposed off-leash dog park network has been developed for the community with consideration to site suitability, sufficient parking, accessibility, neighbouring land uses and other potential park uses.



“When staff looked closely at the public parkland inventory in Lake Country and the proximity to developed neighbourhoods, they identified opportunities to provide a few different off-leash dog parks and beaches. Issues around safety and conflict, parking, inclusion and access, as well as park amenities were considered in putting together a comprehensive network of off-leash dog parks.”

- Mayor James Baker

Shoreline Park – Phase 2 washroom and multi-sport courts

Construction of a multi-sport court (pickleball, tennis, basketball, road hockey) and washroom facility and landscape improvements was completed at Shoreline Park. (\$50,000 District of Lake Country, \$200,000 Developer funded project)



LAKE COUNTRY

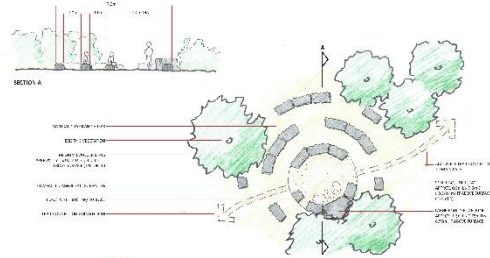
2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Clearwater Park Outdoor Classroom and Trail

The Clearwater Park outdoor classroom and trail project was a collaboration amongst the District of Lake Country (DLC), Walk Around Lake Country (WALC), Rotary Club of Lake Country and Ecole Peter Greer Elementary.

Walk Around Lake Country (WALC) volunteers have been working behind the scenes for the past 20 years on trails and outdoor projects in the Lake Country community. The Clearwater Park project is an excellent example of what can be achieved through a combination of Rotary’s “Hands On” labour contribution and fund raising along with WALC’s ability to coordinate and partner with the District of Lake Country to build valuable infrastructure in our community.



“The Clearwater Park and trail project is a very successful initiative to mark WALC’s 20th year of giving back to the community we cherish,” said Dev Fraser, WALC president. “WALC has taken a lead role in development of the trail network for Spion Kop and the Okanagan Centre beach trail. Hikers of all ages and abilities appreciate the trail marking symbols and maps that help them explore areas of the community they have never enjoyed before. The volunteer spirit and community pride in Lake Country is evident when we invite participation in outdoor projects that benefit so many citizens of all ages.”



Public docks in Okanagan Centre rebuilt

Work took place in July 2019 to replace three public docks along the Okanagan Centre shoreline that were damaged during the Spring 2017 flooding events. Public docks are key pieces of park infrastructure that provide valuable waterfront recreational opportunities including swimming, fishing, photography, as well as motorized and non-motorized boat docking. Replacing the three docks that were damaged by flooding will continue to support the active lifestyle in Lake Country by providing access to recreational activities that contribute to a healthy community.

2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Transportation for Tomorrow

The Transportation for Tomorrow 20 year plan for *'getting around Lake Country in safe and enjoyable ways'* sets the framework for street improvements. During 2019 important projects were delivered with a focus on providing safe routes to schools and connecting neighbourhoods as follows:

- 1) **Oceola roundabout and The Lakes Emergency Egress**
- 2) **Pelmewash Parkway multi-use pathway**

Phase 3 of the Oceola/Okanagan Centre East Road Improvements completed in 2019 included construction of a roundabout aimed at increasing safety, functionality and traffic flow while providing safe active transportation routes. Upgrading of road drainage systems was done to improve the storm water drainage to prevent ponding and isolated flooding. Emergency egress off East Ridge Drive to Highway 97 was also developed in conjunction with this project.



Traffic Calming & Road Safety Policy

Traffic calming is the combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for non-motorized street users.

A policy was developed to present a consistent process for how traffic calming is to be applied. The Traffic Calming & Road Safety Policy 171, 2019 provides guidance on the administration, planning, design and implementation of traffic calming in the District of Lake Country and addresses requests for traffic calming in a meaningful way.

Glenmore Booster Station and Eldorado Treated Water Reservoir Completion

The District of Lake Country Water Master Plan identified construction of a treated water reservoir at the Eldorado raw water reservoir site and a booster pumping station that interconnects the Beaver Lake and Okanagan Lake water systems as critical pieces of infrastructure. This project contributes to the ultimate goal of providing safe, sustainable, affordable water to benefit the community and protect public health and the environment. Additionally, the construction of this reservoir and booster station contributes to public safety by providing increased water storage for fire protection.

The total cost of the Eldorado water reservoir and Glenmore booster station project was valued at \$8.3 million, with our federal and provincial partners contributing \$5.81 million in grant monies through the Clean Water and Wastewater Fund.



LAKE COUNTRY

2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Multi-generational Activity Centre design and ground breaking

A ground-breaking ceremony was held to recognize the \$5 million funding commitment from the Federal Gas Tax Fund for a Multi-Generational Activity Centre (MAC) to be constructed during 2020. The innovative purpose-built, flexible community facility will provide a centrally-located place for the Lake Country Boys and Girls Club and sustainable community activity programming for the growing municipality. The project consists of a new two storey, 7,000 sq. ft. multi-functional building (the MAC) as well as renovations to the Winfield Arena and Seniors Centre. The improvements will serve to better integrate the distinct spaces contributing to a vibrant healthy community. The MAC will include daycare spaces with outdoor play area, youth activity spaces, washrooms, office, reception, tech lab, maker lab, art studio and kitchen, plus parking.



Sewer Projects:

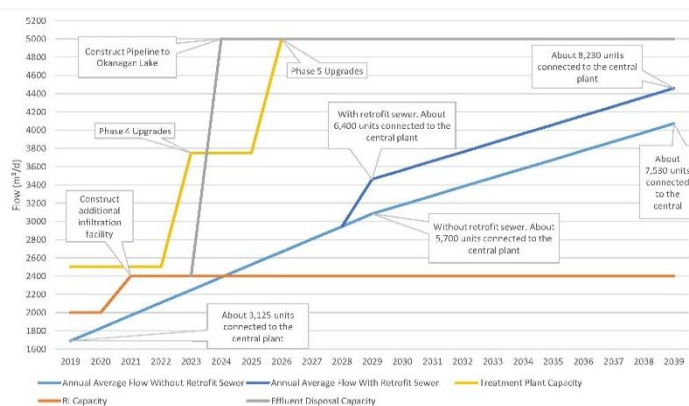
The following sanitary sewer projects were completed in 2019.

- 1) R.S. Marshall Sewer Lift Station Refurbishment Project
- 2) Lakes Siphon project

The District continues to rapidly approach capacity with need for solution for treated effluent in excess of 2,400m³/day. At current growth rates we are anticipated to reach this daily flow by 2024.



Figure 5.3: Average Day Flow Projections Compared to the Treatment and Disposal Capacity

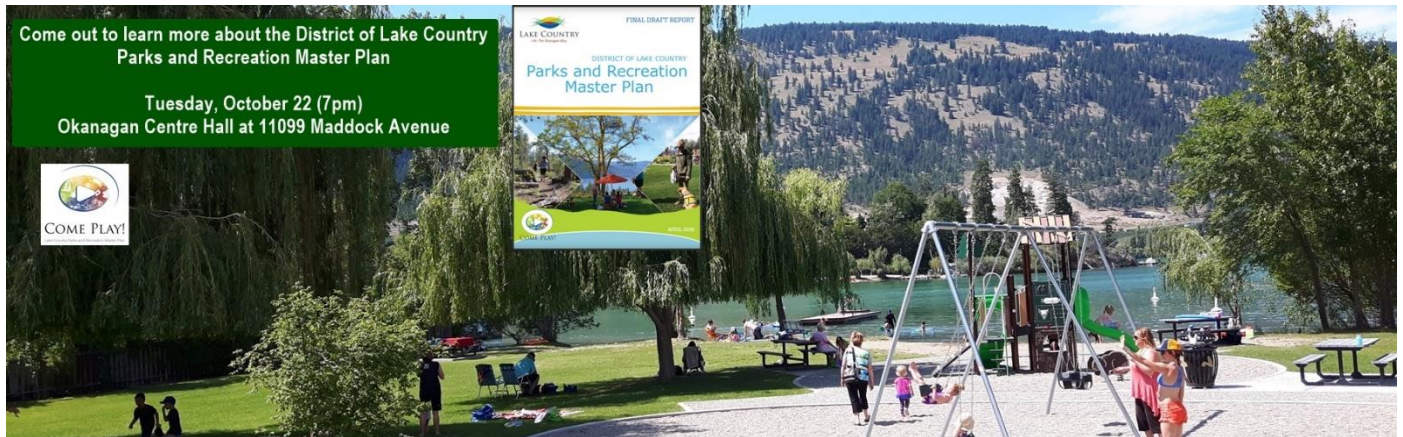


2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Parks and Recreation Master Plan adopted

Well managed parks, open spaces, trails, as well as recreation and cultural facilities are a source of pride and enhance the quality of life for residents of Lake Country. The Parks and Recreation Master Plan was developed to serve as a guide for decision-making, and to guide future capital and operational investments over the next 20 years. The intention of this high level plan is strategic in nature, and as a living document it will continue to be updated and evolve over time in order to meet the changing needs of the community as required.



Glenmore Road watermain and road repair

As a result of a significant overland water flow due to a water main break while development servicing sewer main upgrades and water tie-in work for Northview subdivision work being done on Glenmore Road, the District of Lake Country took action to institute a traffic detour, mitigate community impacts to every extent possible and then complete the complicated water service tie-ins, basic paving and clean up over the summer during 2019.

2020 Objectives

Infrastructure, Engineering & Environmental Services

- WasteWater Master Plan Completion
- Water Master Plan Update
- Mobility for Tomorrow
- Interim Pavement Renewal
- Multi-generational Activity Centre construction
- Clement Lift Station Upgrade
- Nuyens Sanitary System Improvements Design
- Okanagan Lake Pump House Upgrades and UV Treatment Facility
- Stormwater Management Bylaw
- Bottom Wood Lake Road Improvements (Berry Rd roundabout to McCarthy Rd)
- Subdivision and Development Servicing Bylaw
- Upland Reservoir Safety Assessment
- Sports and Recreation Needs Assessment

2019 Achievements & Activity Highlights

Infrastructure, Engineering and Environmental Services

Referral responses for **71** files including:

8 Agricultural Land Reserve

26 Development Permits

8 Zoning files

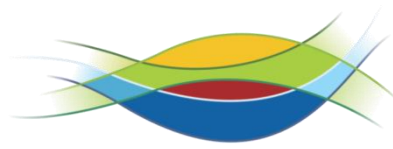
11 Development Variance Permits

1 Soil Removal

9 Subdivision

1 Road Closure

6 Temporary Use Permits



LAKE COUNTRY

Life. The Okanagan Way.



This report, provided by the Chief Financial Officer, summarizes the District of Lake Country's 2019 operating and capital results, as well as provides an analysis on reserves and outstanding debt.

This report is intended to be read in conjunction with, and as a supplement to, the Annual Financial Statements.

Report
from the Office of the
Chief Financial Officer

Report from the Chief Financial Officer

June 2, 2020

I am pleased to present the District of Lake Country's 2019 Annual Report, which includes the District's audited 2019 financial statements and statistical information.

The 2019 financial statements have been prepared by District staff pursuant to Section 167 of the Community Charter and are the responsibility of management. Management's responsibilities also include maintaining a system of internal controls for financial statement reliability purposes and for the protection of the District's assets. The financial statements have been prepared in accordance with generally accepted accounting principles for local governments, as established by the Public Sector Accounting Standards (PSAS) of the Canadian Institute of Chartered Accountants.

The District's independent external auditors, BDO LLP, have examined the District's financial statements in accordance with generally accepted auditing standards and provided a preliminary clean audit opinion. The full financial statements were presented to Council by BDO LLP at the May 19, 2020 Council Meeting.

These financial statements have been prepared in accordance with generally accepted accounting principles for local governments following recommendations and guidance provided by Public Sector Accounting Standards (PSAS).

Statement of Financial Position

Some items that are unique to PSAS financial reporting are as follows:

- **Separation of financial assets and non-financial assets** – in typical financial statements of a business, a balance sheet is separated into three main categories – assets, liabilities and shareholders' equity. In public sector financial statements, total assets are not specifically presented. Assets are separated between "financial" assets and "non-financial" assets:
 - Financial Assets are assets that generate cash flow and can be used to repay liabilities. Financial Assets include cash and cash equivalents and accounts receivables.
 - Non-Financial Assets generally do not provide cash flow and include tangible capital assets and other assets that are utilized on a continuing basis for public purposes having a useful life beyond one year. These assets are reflected at net book value (initial cost less amortization to date) and not intended to be sold in the normal course of operations. Also included in this category in 2019 is prepaid expenses.
- **Net Debt or Net Financial Assets** – With this separation of financial assets and non-financial assets, a performance measure unique to public sector financial statements results. The difference between financial assets and liabilities either reflects a "net debt" or "net financial asset" position.
 - Net Debt – A net debt position indicates the extent that debt and other liabilities have been taken on by the municipality to fund the delivery of services, investments in tangible capital assets and other transactions. Future revenue streams need to contemplate the requirement to repay debt obligations as they come due based on established repayment terms.
 - Net Financial Assets – A net financial asset position indicates the extent that net financial resources are available to fund future operations and spending. In 2019 the District had moved to a net financial asset position of \$16,635,837. This is an increase over the prior year net financial assets of \$11,031,197. This increase is due to repayment of debt as well as an increase in the amount of cash being held due to an increase in the amount of development cost charges being collected.

- The net debt and net financial assets will fluctuate from year to year depending on how much is spent on capital and how much surplus is recognized. However, the District should see a net financial asset position more as the reserves are held in line with the Reserve Policy adopted by Council.
- **Accumulated Surplus or Deficit** – the accumulated sum of non-financial assets and net financial assets. The District is in a “surplus” position. The surplus position reflects that net financial and physical resources are available to provide future services. If an entity was in a net deficit position, this would reflect that future revenues are required to finance historical operations.

Statement of Operations and Accumulated Surplus

This statement provides the budgeted and actual revenues and expenses of the District for the fiscal year. Revenues are presented by their sources of funds (i.e. taxation, user fees, government transfers, etc.) Expenses are presented by function or major program (i.e. Protective services, Water, sewer, etc.) The accumulated surplus represents the accumulated results experienced by the City over the years.

2019 revenues exceeded budget with 2019 actual being \$46.4 million and 2019 budget being \$38.7 million. Some lines were close to budget including taxation, utility revenues, services provided to other governments and other revenue. Government transfers are under budget due to the capital budgeting of grant projects in 2019 that were not completed and therefore the government funding was not recognized or received (Multigenerational Facility). Other line items over budget included sale of services, permits and licences, interest on investments and developer contributions. Sale of services and permits and licenses were over budget due to the significant amount of development in the community in 2019. Interest on investments exceeded budget due to the increase in amount of cash held and conservatively budgeted investment amounts. Developer contributions were over budget due to the amount of development in the community and the transfer of assets including roads, sidewalks, water and sewer infrastructure as well as land.

In comparison to 2018, revenues increased with 2019 being approximately \$4.3 million more than 2018. This is mostly due to the increase in developer contributions.

2019 expenses were \$800K or 3.2% over budget (\$24.6M budgeted and \$25.4M actual). 2019 expenses increased over 2018 by \$2.5 million.

2019 Expenses Budget to Actual					
Expenses	F/S Budget	Actual	\$ Difference	% Difference	Explanation
General Government Services	3,506,343	3,205,678	\$300,665	9%	-Some positions were vacant for a period while budgeted for the whole year resulting in savings of \$101K
Protective Services	3,908,226	3,967,747	(\$59,521)	(1.5%)	- RCMP contract costs over budget by \$52K due to accrual for member wages - Prisoner expenses \$9K over budget – difficult to estimate in any given year, depends on number of prisoners
Transportation Services	4,888,070	5,474,204	(\$484,993)	(9%)	- Amortization was more than budgeted due to the addition of

					<i>developer contributed assets (\$535K)</i>
Environmental Services	1,638,331	1,869,964	(\$231,633)	(12%)	- additional costs in solid waste function (\$306K) - offset by other line items being under budget including wages, materials and supplies and amortization
Community services	1,396,637	1,214,545	\$182,092	15%	- Operational projects were budgeted but not completed including the Agricultural Plan.
Parks and recreation Services	3,381,781	3,674,924	(\$293,143)	(8%)	-Wages over due to coverage for employees off sick (\$111K) - Contract services over \$99K due to parks maintenance on new parks and increased usage -Amortization higher than anticipated (\$121K)
Water Services	3,161,116	3,299,236	(\$138,120)	(4%)	- Amortization more than budgeted (\$43K) - Additional expenditures for repairs to Glenmore and Janet Court \$213K (offset by additional revenues recovered to offset the expenses) - Offset by savings in wages of \$122K as wages were reallocated to capital projects
Sewer Services	1,969,657	2,015,830	(\$46,173)	(2%)	- Unexpected repairs to the infiltration system (\$58K)

It should be noted that although some of these line items are over budget because amortization exceeded budgeted amounts. Amortization is a non-cash line item (it is added to the expenses but an offsetting equal amount is added to the revenue side) that is estimated for the purposes of the budget. Amortization is accounted for as it is required under PSAS, however at the District we do not fund it. Instead the District has chosen to undertake a series of master plans for major infrastructure and deal with the funding of renewal of those assets under those plans (i.e. Transportation for Tomorrow, Water Master Plan, etc.)

Expenses - 2019 Actual to 2018 Actual					
Expenses	2019 Actual	2018 Actual	\$ Difference	% Difference	Explanation
General Government Services	3,205,678	3,136,742	\$111,693	4%	- 3 additional staff added including an accounting clerk, communication and public engagement specialist and Occupational Health & Safety Advisor
Protective Services	3,967,747	3,423,043	\$544,704	16%	-additional funding recognized for the building of the fire hall - 1 additional RCMP officer added in 2019

Transportation Services	5,474,204	4,883,351	\$590,853	12%	- Amortization more than prior year - Increased road maintenance contract costs
Environmental Services	1,869,964	1,565,092	\$304,872	19%	- additional expenditures in Solid Waste function over prior year - addition of engineering technician
Community services	1,214,545	1,174,326	\$40,219	3%	Comparable to prior year
Parks and recreation Services	3,674,924	3,367,980	\$306,944	9%	-Addition of landscape construction technician -Amortization more than prior year
Water Services	3,299,236	2,851,136	\$448,100	16%	- Increases in vehicle charges - addition of portion of salary for an engineering technician - additional expenses related to repairs completed on behalf of a contractor – offsetting revenue recovered to offset the expenses incurred - Amortization more than prior year
Sewer Services	2,015,830	1,710,803	\$305,027	18%	- additional expenses related to repairs of the infiltration system not experienced in prior year -addition of portion of salary for an engineering technician - amortization more than prior year

Statement of Changes in Net Debt

Explains the changes in net debt, reconciling the opening to the closing balance of net debt reported in the Statement of Financial Position.

Statement of Cash Flows

Explains the changes to cash and cash equivalents, reconciling the opening to the closing balance of cash and cash equivalents reported in the Statement of Financial Position.

Notes to Financial Statements and Schedules

Provides further details on information provided in the financial statements noted above. The full listing of debt including what it is for has been provided in Attachment 2.

Schedule 1 – Schedule of Tangible Capital Assets

Summary of changes to the net book value of all District tangible capital assets and work in progress held by category.

Schedule 2 – Schedule of Accumulated Surplus

Summary of changes to reserves as well as the net investment in tangible capital assets.

Schedule 3 – Schedule of Segment Disclosure

Further details of the use of financial resources (revenue and expenses) by the District by function or segment.

Legislation & Applicable Policies

Section 167 of the Community Charter describes the financial reporting requirements for local governments. Municipal financial statements for a fiscal year must be prepared by the Financial Officer and presented to Council for its acceptance. The financial statements are to be submitted to the Inspector of Municipalities by May 15th of the year following the end of the fiscal year. For the 2019 Financial Statements only, the Province has extended this deadline to August 31, while still encouraging local governments to get their Financial Statements as early as possible.

Technical Considerations:

- **Impact on Infrastructure and Other Municipal Services**
N/A
- **Impact on Staff Capacity and Financial Resources (Cost/Benefit Analysis)**
N/A

Consultation, Public Feedback, and Communication to and from the Public and the Applicant:

The financial statements are available publicly on website and as well are included in the annual report that is released in June.

Respectfully Submitted,

Tanya Garost, CPA, CA
Chief Financial Officer
District of Lake Country



Mayor James Baker and Finance department team

Canadian Award for Financial Reporting

The Government Finance Officers Association of United States and Canada (GFOA) awarded a Canadian Award for Financial Reporting to the District of Lake Country for its annual financial report for the fiscal year ended December 31, 2018. The Canadian Award for Financial Reporting program was established to encourage municipal governments throughout Canada to publish high quality financial reports and to provide peer recognition and technician guidance for officials preparing these reports.

In order to be awarded a Canadian Award for Financial Reporting, a government unit must publish an easily readable and efficiently organized annual financial report, whose contents conform to the program standards. Such reports should go beyond the minimum requirements of generally accepted accounting principles and demonstrate an effort to clearly communicate the municipal government's financial picture, enhance an understanding of financial reporting by municipal governments, and address user needs.

A Canadian Award for Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Canadian Award for Financial Reporting program requirements, and we are submitting it to the GFOA.



Government Finance Officers Association
of the United States and Canada

presents this

**CANADIAN AWARD FOR
FINANCIAL REPORTING ACHIEVEMENT**

to

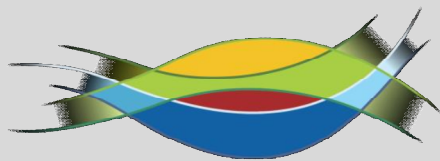
**FINANCE DEPARTMENT
DISTRICT OF LAKE COUNTRY, BRITISH COLUMBIA**

The Canadian Award for Financial Reporting Achievement is presented by Government Finance Officers Association to those individuals who have been instrumental in their government unit's achieving a Canadian Award for Financial Reporting. A CAFTR is presented to those government units whose annual financial reports are judged to adhere to program standards.

Executive Director *Christopher P. Morill*

Date **FEBRUARY 4, 2019**





LAKE COUNTRY

Life. The Okanagan Way.

**DISTRICT OF LAKE COUNTRY
2019
FINANCIAL
STATEMENTS**



Municipal Hall
Finance Department
10150 Bottom Wood Lake Road
Lake Country, BC V4V 2M1
Tel: 250-766-5650
Fax: 250-766-0116

May 19, 2020

The Mayor and Council
District of Lake Country

Mayor Baker and Council:

In accordance with Section 167 of the Community Charter, I am pleased to present the 2019 Annual Financial Statements of the District of Lake Country for the fiscal year ended December 31, 2019. These statements include the Independent Auditors' Report, the financial statements and the notes and schedules to the financial statements for the District of Lake Country.

The financial statements for the year ended December 31, 2019 were prepared by the District in accordance with Canadian Public Sector Accounting Standards. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for implementing and maintaining a system of good internal controls to safeguard the District's assets and to provide reasonable assurance that reliable and consistent financial information is provided.

Council is responsible for ensuring management fulfills its responsibility for financial reporting and internal control.

The auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion regarding the Annual Financial Statements. The audit was planned and performed to obtain reasonable assurance as to whether the financial statements are free from material error or misstatement.

The District strives to ensure that services are effectively and efficiently delivered to meet Council's and the community's goals and vision. The District is committed to providing sound financial management and long-term strategic planning to achieve these objectives.

Respectfully submitted,

Tanya Garost, CPA, CA
Chief Financial Officer

LAKE COUNTRY



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Fax: 250 763 4457
www.bdo.ca

BDO Canada LLP
1631 Dickson Avenue, Suite 400
Kelowna, BC V1Y 0B5

Independent Auditors' Report

To the Members of Council, Inhabitants
and Taxpayers of the District of Lake Country

Opinion

We have audited the financial statements of the District of Lake Country (the "District"), which comprise the statement of financial position as at December 31, 2019, and the statement of changes in net assets, statement of operations, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matter

The financial statements for the period ended December 31, 2018 were audited by another auditor who expressed an unmodified opinion on those statements on May 7, 2019.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Kelowna, British Columbia

May 19, 2020

District of Lake Country

December 31, 2019

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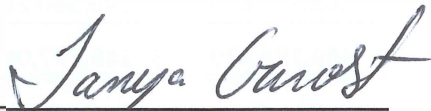
District of Lake Country

Statement of Financial Position


As at December 31

	<u>2019</u>	<u>2018</u>
Financial assets		
Cash and cash equivalents (Note 5)	\$ 36,800,772	\$ 23,980,441
Accounts receivable (Note 6)	<u>7,002,487</u>	<u>6,611,842</u>
	<u>43,803,259</u>	<u>30,592,283</u>
Liabilities		
Accounts payable and accrued liabilities (Note 7)	3,218,876	2,477,802
Security deposits	1,541,117	1,352,813
Deferred revenue (Note 8)	2,400,967	1,935,859
Restricted revenue (Note 9)	12,402,079	5,028,202
Long-term debt (Note 10)	<u>7,604,383</u>	<u>8,766,410</u>
	<u>27,167,422</u>	<u>19,561,086</u>
Net financial assets	16,635,837	11,031,197
Non-financial assets		
Tangible Capital Assets (Schedule 1)	173,095,100	157,606,557
Prepaid expenses	<u>65,942</u>	<u>139,342</u>
Accumulated surplus (Schedule 2)	<u>\$ 189,796,879</u>	<u>\$ 168,777,096</u>

Contingent liabilities and commitments (Note 11)



Tanya Garost, CPA,
CA Chief Financial
Officer



James Baker
Mayor

See accompanying notes to the financial statements

District of Lake Country

Statement of Operations and Accumulated Surplus

For the year ended December 31	<u>2019 Budget *</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Revenue			
Taxation (Note 12)	\$ 16,168,564	\$ 16,213,474	\$ 14,718,857
Utility revenues	4,989,200	4,877,436	4,464,269
Services provided to other governments	763,532	772,301	777,740
Sale of services	2,782,260	3,871,830	3,474,319
Permits and licences	821,600	1,582,555	1,500,584
Interest on Investments	693,380	1,019,849	812,154
Government transfers (Note 13)	7,158,826	2,319,008	4,645,319
Developer contributions	3,932,795	14,555,239	10,033,209
Other revenue	1,440,116	1,237,625	1,726,821
	<u>38,750,273</u>	<u>46,449,317</u>	<u>42,153,272</u>
Expenses			
General Government Services	3,506,343	3,205,678	3,136,742
Protective Services	3,908,226	3,967,747	3,423,043
Transportation Services	4,888,070	5,474,204	4,883,351
Environmental Services	1,638,331	1,869,964	1,565,092
Community Services	1,396,637	1,214,545	1,174,326
Parks and Recreation Services	3,381,781	3,674,924	3,367,980
Water Services	3,161,116	3,299,236	2,851,136
Sewer Services	1,969,657	2,015,830	1,710,803
Interest expense	772,130	707,406	823,929
	<u>24,622,291</u>	<u>25,429,534</u>	<u>22,936,402</u>
Annual surplus	14,127,982	21,019,783	19,216,870
Accumulated surplus, beginning of year	168,777,096	168,777,096	149,560,226
Accumulated surplus, end of year	<u><u>\$ 182,905,078</u></u>	<u><u>\$ 189,796,879</u></u>	<u><u>\$ 168,777,096</u></u>

* Budget figures (Note 4)

See accompanying notes to the financial statements

District of Lake Country

Statement of Changes in Net Financial Assets

For the Year Ended December 31	2019 Budget	2019 Actual	2018 Actual
Unrestricted annual surplus	\$ 14,127,982	\$ 21,019,783	\$ 19,216,870
Acquisition of tangible capital assets	(30,681,104)	(6,484,504)	(13,598,643)
Developer contribution of tangible capital assets	-	(13,215,918)	(6,863,247)
Amortization of tangible capital assets	3,380,320	4,075,366	3,692,351
Net (gain)/loss on disposal of tangible capital assets	-	(318,102)	(14,561)
Proceeds from disposal of tangible capital assets	10,300	454,615	20,060
Acquisition (use) of prepaid expenses	-	73,400	(63,420)
(Decrease)/increase in net financial assets	(13,162,502)	5,604,640	2,389,410
Net financial assets, beginning of year	-	11,031,197	8,641,787
Net financial assets, end of year	\$ (13,162,502)	\$ 16,635,837	\$ 11,031,197

See accompanying notes to the financial statements

District of Lake Country

Statement of Cash Flows

For the year ended December 31	<u>2019</u>	<u>2018</u>
Net inflow (outflow) of cash and cash equivalents related to the following activities		
Operating activities		
Annual surplus for the year	\$ 21,019,783	\$ 19,216,870
Adjustment for non-cash items		
Amortization of tangible capital assets	4,075,366	3,692,351
Developer contribution of tangible capital assets	(13,215,918)	(6,863,247)
Net (gain)/loss on disposal of tangible capital assets	(318,102)	(14,561)
Actuarial adjustment on long-term debt	(451,155)	(414,557)
Acquisition (use) of prepaid expenses	73,400	(63,420)
Increase/(decrease) in		
Accounts receivable	(390,645)	657,902
Accounts payable	741,074	(1,790,083)
Security deposits	188,304	266,724
Deferred revenue	465,108	24,388
	<u>12,187,215</u>	<u>14,712,367</u>
Financing activities		
Restricted revenue development cost charges, net	7,373,877	(658,007)
Restricted revenue parkland acquisition funds	-	(184,565)
Repayment of long-term debt	(710,872)	(730,189)
	<u>6,663,005</u>	<u>(1,572,761)</u>
Capital activities		
Acquisition of tangible capital assets	(6,484,504)	(13,598,643)
Proceeds from disposal of tangible capital assets	454,615	20,060
	<u>(6,029,889)</u>	<u>(13,578,583)</u>
(Decrease)/increase in cash and cash equivalents	12,820,331	(438,977)
Cash and cash equivalents, beginning of year	23,980,441	24,419,418
Cash and cash equivalents, end of year	<u><u>\$ 36,800,772</u></u>	<u><u>\$ 23,980,441</u></u>
Supplementary cash flow information		
Interest expense	\$ 707,406	\$ 823,929

See accompanying notes to the financial statements

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

The notes to the financial statements are an integral part of the statements. They explain the significant accounting and reporting policies and principles underlying these statements. They also provide relevant supplementary information and explanations which cannot be conveniently expressed in the financial statements.

1. Nature of business

The District of Lake Country (“the District”) was incorporated under the laws of British Columbia in 1995 and is engaged in the operation of a municipality.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards.

The following is a summary of the District’s significant accounting policies:

Basis of presentation

The District’s resources and operations are segregated into General, Water, Sewer and Statutory Reserve Funds for accounting and financial reporting purposes. Each of these funds is further segregated into operating and capital funds, where applicable. The financial statements include all of the accounts of these funds.

Accrual accounting

The financial statements are prepared using the accrual basis of accounting.

Cash and cash equivalents

Management classifies all term deposits and highly liquid investments that are cashable on demand as cash equivalents.

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives.

District of Lake Country

Notes to the Financial Statements
For the year ended December 31

2. Significant accounting policies (continued)

Tangible capital assets (continued)

The estimated useful lives are as follows:

<u>Tangible capital assets</u>	<u>Estimated useful life</u>
Land	Indefinite
Land improvements	10 - 50 years
Buildings	50 years
Furniture and equipment	5 - 20 years
Vehicles and machinery	8 - 20 years
IT Infrastructure	5 years
Road surface	20 years
Road base	80 - 99 years
Other road structures	20 - 50 years
Water, sewer, and other structures	25 - 80 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal.

Work in Progress is valued at cost and represents capital projects under construction but not yet ready for use. Amortization commences once the individual projects are capitalized.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

The District has numerous works of art located throughout the District which are not reflected in these financial statements due to the subjectivity as to their value.

Supplies on hand

Supplies are charged to operations when purchased.

Capitalization of interest

The District capitalizes interest on temporary borrowing until the completion of the project that is to be financed by debenture debt at the current rate of the District's short-term borrowing.

Debenture debt

Outstanding debenture debt is reported net of sinking fund balances.

Debt charges

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

2. Significant accounting policies (continued)

Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the District is directly responsible and accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

Municipal Finance Authority debt reserve deposits

The District issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a debt reserve fund. The District also executes demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature, and are detailed as follows:

	Demand Notes	Cash Deposits	Total 2019	Total 2018
General Fund	\$ 170,321	\$ 75,888	\$ 246,209	\$ 332,814
Water Fund	71,511	25,607	97,118	96,535
Sewer Fund	316,341	194,780	511,121	506,687
	<u>\$ 558,173</u>	<u>\$ 296,275</u>	<u>\$ 854,448</u>	<u>\$ 936,036</u>

Reserve funds

Non-statutory reserves represent an appropriation of surplus for specific purposes. Reserves for future capital expenditures represent funds to finance incomplete capital projects. Statutory reserves are restricted by the Community Charter and the associated municipal bylaws that established the reserves.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

2. Significant accounting policies (continued)

Revenue recognition

Taxes are recognized as revenue in the year they are levied. Through the BC Assessment appeal process property assessment values may be adjusted through a supplementary roll. Decreases or increases of taxation as a result of these re-assessments are recognized at the time they are awarded.

Fees and charges for protective, transportation, environmental, development, community and customer services, water and sewer fees are recorded on the accrual basis and recognized as earned, which is usually when services are provided.

Investment income is recorded on the accrual basis and recognized when earned.

Government transfers are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, have been met by the District, and a reasonable estimate of the amount to be received can be made.

Developer contributions are recognized as revenue during the period in which the related costs are incurred or when infrastructure is turned over to the District.

Expenses

Expenses are recorded in the period in which the goods or services are acquired and a liability is incurred.

Use of estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported revenue and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the determination of employee benefit plans, allowance for doubtful accounts receivable, provision for contingencies and tangible capital assets estimated useful life and related amortization. Actual results could differ from management's best estimates as additional information becomes available. Adjustments, if any, will be reflected in the financial statements in the period that the change in estimate is made, as well as in the period of settlement if the amount is different.

3. Subsequent events

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the District, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the District's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the District is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The District's ability to continue delivering non-essential services and employ related staff, will depend on the legislative mandates from the various levels of government. The District will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its citizens.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

4. Budget figures

The budget adopted by Mayor and Council on February 19, 2019 was not prepared on a basis consistent with that used to report actual results (Public Sector Accounting Standards). The budget was prepared on a modified accrual basis while Public Sector Accounting Standards require a full accrual basis. The budget figures anticipated using surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$14,127,982. In addition, the budget expensed all tangible capital asset expenditures. As a result, the budget figures presented in the statement of operations and the statement of changes in net financial assets (net debt) represent the budget adopted by Mayor and Council with adjustments as follows:

Financial Plan (Budget) Bylaw surplus for the year

	2019
	<u>Budget</u>
Add:	
Acquisition of tangible capital assets	\$30,681,104
Long term-debt principal payments and actuarial adjustments	<u>1,119,827</u>
Less:	
Transfers from surpluses and reserves	(7,037,329)
Proceeds from long term debt	(7,245,000)
Proceeds from disposal of tangible capital assets	(10,300)
Transfer from equity in tangible capital assets for amortization	<u>(3,380,320)</u>
Financial Plan (Budget) surplus per statement of operations	<u><u>\$14,127,982</u></u>

District of Lake Country

Notes to the Financial Statements For the year ended December 31

5. Cash and cash equivalents

Cash and cash equivalents consist of cash and short-term investments with maturities of 90 days or less from the date of acquisition. Cash and cash equivalents are recorded at cost and are comprised of the following:

	<u>2019</u>	<u>2018</u>
Cash	\$ 17,239,068	\$ 4,798,710
Term Deposits	6,647,946	9,098,482
Chartered Bank Accrual Notes and Debentures	<u>12,913,758</u>	<u>10,083,249</u>
Total Cash and Cash Equivalents	<u>\$ 36,800,772</u>	<u>\$ 23,980,441</u>

Included in 2019 cash and cash equivalents is \$1,401,058 (2018 - \$1,328,264) relating to performance deposits, the use of which is subject to certain restrictions.

Operating line of credit

The District has an operating line of credit with the Toronto Dominion Commercial Bank for an authorized amount of \$1,500,000, bearing interest at bank prime rate. At December 31 the balance outstanding on the operating line of credit was \$nil (2018 - \$nil).

6. Accounts receivable

Accounts receivable are recorded net of allowance and is comprised of the following:

	<u>2019</u>	<u>2018</u>
Property tax receivables	\$ 915,044	\$ 860,720
Trade receivables	3,849,118	1,621,650
Due from other governments	1,058,207	3,108,186
Water utility fees	<u>1,180,118</u>	<u>1,021,286</u>
	<u>\$ 7,002,487</u>	<u>\$ 6,611,842</u>

District of Lake Country

Notes to the Financial Statements
For the year ended December 31

7. Accounts payable and accrued liabilities

Accounts payable and accrued liabilities are comprised of the following:

	<u>2019</u>	<u>2018</u>
Accounts payable	\$ 1,630,267	\$ 993,413
Due to other governments	1,076,951	761,922
Trade contract holdbacks	17,964	244,560
Wages and benefits	<u>493,694</u>	<u>477,907</u>
	<u>\$ 3,218,876</u>	<u>\$ 2,477,802</u>

8. Deferred revenue

The District records deferred revenue for funds received in advance on services not yet rendered and is recognized as revenue during the period in which the services are provided. Because these funds are restricted in nature, they are shown as a liability.

	<u>2018</u>	<u>Deferred revenue received</u>	<u>Deferred revenue recognized</u>	<u>2019</u>
Prepaid taxes	\$ 1,399,689	\$ 1,469,436	\$ (1,399,690)	\$ 1,469,435
Prepaid water utility fees	15,858	17,389	(15,858)	17,389
Prepaid leisure service fees	29,884	31,631	(29,884)	31,631
Deferred parcel tax	26,166	-	-	26,166
Other	<u>464,262</u>	<u>406,346</u>	<u>(14,262)</u>	<u>856,346</u>
	<u>\$ 1,935,859</u>	<u>\$ 1,924,802</u>	<u>\$ (1,459,694)</u>	<u>\$ 2,400,967</u>

9. Restricted revenue

Development cost charges and parkland acquisition funds

Pursuant to the provisions of the Local Government Act, development cost charges (“DCC’s”) and parkland acquisition funds are held in statutory reserve funds for the purposes for which the charges have been imposed. When the related costs are incurred, the DCC’s and parkland acquisition funds are recognized as revenue. Because these funds are restricted in nature they are shown as a liability.

District of Lake Country

Notes to the Financial Statements
For the year ended December 31

9. Restricted revenue (continued)

	Development cost charge restricted revenue 2019	Parkland acquisition restricted revenue 2019	Total 2019	Total 2018
Financial assets:				
Cash	\$ 12,402,079	\$ -	\$ 12,402,079	\$ 5,028,202
	<u>12,402,079</u>	<u>-</u>	<u>12,402,079</u>	<u>5,028,202</u>
Balance, beginning of year	5,028,202	-	5,028,202	5,870,774
Contributions from developers	8,434,797	-	8,434,797	1,815,268
Interest on investments	214,301	-	214,301	114,400
Capital financing	(1,275,221)	-	(1,275,221)	(2,768,401)
Operational financing	<u>-</u>	<u>-</u>	<u>-</u>	<u>(3,839)</u>
Balance, end of year	<u>\$ 12,402,079</u>	<u>\$ -</u>	<u>\$ 12,402,079</u>	<u>\$ 5,028,202</u>

In accordance with Section 562 of the Local Government Act, no DCC's were waived or reduced for eligible development as defined under Section 563 of the Act.

The balances of the DCC reserves can be itemized as follows:

	<u>2019</u>	<u>2018</u>
Roads DCC	\$ 4,079,012	\$ 2,590,597
Drainage DCC	818,677	600,492
Park DCC	2,778,687	1,611,981
Water DCC	1,959,126	20,403
Sewer DCC	<u>2,766,577</u>	<u>204,729</u>
	<u>\$ 12,402,079</u>	<u>\$ 5,028,202</u>

District of Lake Country

Notes to the Financial Statements
For the year ended December 31

10. Long-term debt

	Interest rate	Year of maturity	Balance, beginning of year	Additions	Principal payment	Actuarial adjustment	Balance, end of year
General Fund							
MFA Issue 70	5.720%	2019	\$ 120,015	\$ -	\$ 53,039	\$ 66,976	\$ -
MFA Issue 78	5.850%	2022	161,484	-	17,164	20,302	124,018
MFA Issue 104	5.150%	2028	1,000,857	-	56,316	27,046	917,495
MFA Issue 105	4.900%	2029	322,305	-	16,791	7,107	298,407
MFA Issue 109	1.830%	2020	75,000	-	50,000	-	25,000
MFA Issue 133	2.750%	2035	2,327,770	-	92,469	10,053	2,225,248
			<u>4,007,431</u>	<u>-</u>	<u>285,779</u>	<u>131,484</u>	<u>3,590,168</u>
Water Fund							
MFA Issue 105	4.900%	2024	436,290	-	46,213	19,563	370,514
MFA Issue 114	3.650%	2026	222,526	-	24,453	-	198,073
MFA Issue 114	3.650%	2026	145,427	-	15,981	-	129,446
MFA Issue 127	3.300%	2029	350,884	-	22,240	3,778	324,866
			<u>1,155,127</u>	<u>-</u>	<u>108,887</u>	<u>23,341</u>	<u>1,022,899</u>
Sewer Fund							
MFA Issue 70	5.745%	2024	1,801,904	-	145,899	122,176	1,533,829
MFA Issue 73	6.345%	2020	45,368	-	10,276	11,909	23,183
MFA Issue 73	6.345%	2020	107,273	-	24,298	28,158	54,817
MFA Issue 75	3.050%	2021	546,301	-	75,607	97,685	373,010
MFA Issue 78	2.100%	2022	227,629	-	24,194	28,619	174,816
MFA Issue 126	3.850%	2033	875,377	-	35,933	7,783	831,661
			<u>3,603,852</u>	<u>-</u>	<u>316,207</u>	<u>296,330</u>	<u>2,991,316</u>
Total long-term debt			<u>\$ 8,766,410</u>	<u>\$ -</u>	<u>\$ 710,873</u>	<u>\$ 451,155</u>	<u>\$ 7,604,383</u>

The principal repayments on long-term debt required in each of the next five years are as follows:

	2020	2021	2022	2023	2024	Total
General Fund	\$ 207,741	\$ 182,741	\$ 182,741	\$ 165,577	\$ 165,577	\$ 904,377
Water Fund	110,363	111,893	113,478	115,121	116,825	567,680
Sewer Fund	316,206	281,632	206,025	181,831	181,831	1,167,525
	<u>\$ 634,310</u>	<u>\$ 576,266</u>	<u>\$ 502,244</u>	<u>\$ 462,529</u>	<u>\$ 464,233</u>	<u>\$ 2,639,582</u>

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

11. Contingent liabilities and commitments

Regional District of Central Okanagan

Regional District debt is, under the provisions of the Local Government Act, a direct, joint and several liability of the District and each electoral area and member municipality within the Regional District, including the District of Lake Country. The loan agreements with the Regional District of Central Okanagan and the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes a liability of the member municipalities.

Legal actions

The District is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss becomes estimable and likely.

Pension liability

The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of the assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018 the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate maybe adjusted for the amorization of any unfunded actuarial liability.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

11. Contingent liabilities and commitments (continued)

Pension liability (continued)

The most recent valuation for the Municipal Pension Plan as at December 31, 2018 indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The District paid \$562,504 (2018 - \$511,205) for employer contributions, while employees contributed \$490,936 (2018 - \$438,915) to the plan in fiscal 2019.

The next valuation will be as at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

Commitments

The District has entered into various agreements and contracts for services with periods ranging from one to twenty years.

Employee benefit obligations

Unionized Employees of the District are entitled to accumulate earned benefits related to sick leave. Regular full and part time unionized employees accumulate sick leave on a pro-rata basis at a rate of 12 days per year to a maximum of 100 days.

Upon leaving the District, unionized employees with 10 years of service are entitled to 25% of their accumulated sick leave to a maximum of 25 days. After fifteen years of service, or where the combination of an employee's age plus years of service is a minimum of 70, employees are entitled to 50% of their accumulated sick leave to a maximum of 50 days.

The deferred liability related to sick leave is valued at management's best estimate, which is based on past experience and assumptions about retirement, wage and salary increases and employee turnover. At December 31 the total accrued sick bank liability is \$85,988 (2018 - \$96,670).

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

12. Taxation

In 2019 the District collected \$10,369,254 (2018 - \$9,813,550) on behalf of other taxing jurisdictions and transferred this amount to those other authorities. The collections and transfers are itemized as follows:

	<u>2019</u>	<u>2018</u>
Collections for and transfers to other governments		
Taxes collected		
Property taxes	\$ 23,438,783	\$ 21,655,788
Special assessments	2,658,254	2,439,212
1% utility tax	232,192	213,305
Penalties and interest on taxes	211,118	192,007
Grant in lieu of taxes	42,381	32,095
	<u>26,582,728</u>	<u>24,532,407</u>
Less transfer to other governments		
Province of BC (school taxes)	6,984,182	6,514,675
BC Assessment Authority	187,942	181,139
Municipal Finance Authority	927	852
Regional Hospital District	1,149,348	1,123,203
Okanagan Regional Library	633,373	607,575
Regional District of Central Okanagan	1,413,482	1,386,106
	<u>10,369,254</u>	<u>9,813,550</u>
Net taxes available for municipal purposes	<u>\$ 16,213,474</u>	<u>\$ 14,718,857</u>

District of Lake Country

Notes to the Financial Statements
For the year ended December 31

13. Government transfers

In 2019 the District received and recorded as revenue the following transfers:

	<u>2019</u>	<u>2018</u>
Federal Conditional Transfers		
Federal EcoEnergy	\$ -	\$ 20,872
Federal Gas Tax Strategic Priorities Fund	514,781	161,377
Federal Canadian Waste Water Fund	-	1,095,919
	<u>514,781</u>	<u>1,278,168</u>
Provincial Unconditional Transfers		
Traffic Fine Revenue Sharing Grant	78,533	74,574
Small Community Grant	299,110	299,270
Climate Action Revenue Incentive Program	20,773	18,976
	<u>398,416</u>	<u>392,820</u>
Provincial Conditional Transfers		
Building Canada Fund	-	787,125
Other Conditional Transfers	24,529	1,332,302
	<u>24,529</u>	<u>2,119,427</u>
Regional and Other External Conditional Transfers		
Gas Tax Community Works Fund	1,171,505	572,453
Student Grants	27,327	-
Gas Tax General Strategic Priorities Fund	23,782	-
Okanagan Basin Water Board	158,668	282,451
	<u>1,381,282</u>	<u>854,904</u>
Total government transfers	<u>\$ 2,319,008</u>	<u>\$ 4,645,319</u>

14. Letters of credit

As of December 31, the District is holding letters of credit in the amount of \$6,087,313 (2018 - \$10,046,044), which are received as security related to performance deposits.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

15. Segmented information

The District of Lake Country is a diversified municipal government that provides a wide range of services to its citizens. For management reporting purposes the District's operations and activities are organized and reported by funds and departments. The General Fund reports on property tax supported operations, which include services provided by the District to citizens such as general government, protective, transportation, environmental, planning and development and community and customer services. The utility operations are comprised of the water and sewer systems, each accounting for its own operations and programs within their own funds. Operating results reported by the following segments is included in Schedule 3.

General government services

General Government operations are primarily funded by property taxation and business tax revenues. The expenses within the department are for legislative, general administration, human resources and finance functions within the municipality. The general revenue reported under the department includes revenues associated with taxation, business licence revenues and payments in-lieu of taxes. These revenues have not been apportioned to other departments supported by the General Fund.

Protective services

Protective services are comprised of police services provided by the Royal Canadian Mounted Police and fire services. The mandate of the police is to ensure the safety of the lives and property of citizens, preserve peace and good order, prevent crimes from occurring, detect offenders, and enforce the law. The fire department is responsible for effective fire protection and public safety services to the District. This includes fire prevention, fire safety inspections, fire control and/or suppression. Bylaw enforcement is also reported under this department.

Transportation services

Transportation services are responsible for the delivery of municipal public works services related to the planning, development and maintenance of roadway and drainage systems and street lighting.

Environmental services

Environmental services are comprised of transit, garbage and recycling services, as well as the Lake Country hydroelectric generating station.

Community services

Community Services monitor compliance with Council policies governing subdivision, land use and building inspection. This department also provides economic development services within the municipality.

Parks & recreation

Parks & Recreation services provide services related to recreation, leisure and culture. The facilities managed within this department include parks, arena, seniors centre, community theatre and the community complex.

District of Lake Country

Notes to the Financial Statements

For the year ended December 31

15. Segmented information (continued)

Water systems

The Water department provides safe drinking water to citizens of Lake Country. Revenue and expenses represent the amounts that are directly attributable to the function of the water department. Water is accounted for in its own fund.

Sewer system

The Sewer department manages the wastewater treatment plants and sewer collection system. Sewer is accounted for in its own fund.

16. Expenses by object

Total expenses by object are itemized in Schedule 3 – Segment Disclosure.

17. Comparative figures

Certain comparative figures have been reclassified to conform to the presentation format adopted for the current year.

District of Lake Country

Schedule 1 - Schedule of Tangible Capital Assets

For the Year Ended December 31	Land	Land Improvements	Buildings	Furniture & Equipment	Vehicle & Machinery	IT Infrastructure
COST						
Opening Balance	\$ 30,060,308	\$ 4,411,732	\$ 25,957,596	\$ 2,251,635	\$ 5,546,917	\$ 608,966
Add: additions	79,422	983,189	100,025	295,379	496,788	87,371
Add: contributed capital	5,098,688	1,377,751	53,779	-	-	-
Less: disposals/transfers	(16,891)	-	-	-	(142,026)	(98,900)
Closing balance	<u>35,221,527</u>	<u>6,772,672</u>	<u>26,111,400</u>	<u>2,547,014</u>	<u>5,901,679</u>	<u>597,437</u>
ACCUMULATED AMORTIZATION						
Opening Balance	-	1,089,375	6,445,284	1,260,598	2,629,732	293,633
Add: amortization	-	218,096	562,706	138,290	339,399	96,449
Less: accumulated amortization on disposals	-	-	-	-	(120,026)	(98,399)
Closing balance	<u>-</u>	<u>1,307,471</u>	<u>7,007,990</u>	<u>1,398,888</u>	<u>2,849,105</u>	<u>291,683</u>
Net book value, December 31, 2019	<u>35,221,527</u>	<u>5,465,201</u>	<u>19,103,410</u>	<u>1,148,126</u>	<u>3,052,574</u>	<u>305,754</u>
Net book value, December 31, 2018	<u>\$ 30,060,308</u>	<u>\$ 3,322,357</u>	<u>\$ 19,512,312</u>	<u>\$ 991,037</u>	<u>\$ 2,917,185</u>	<u>\$ 315,333</u>

District of Lake Country

Schedule 1 - Schedule of Tangible Capital Assets

For the Year Ended December 31	Engineering Structures					2019 Total	2018 Total
	Water	Sewer	Roads	Environmental & Other	Work-in- Progress		
COST							
Opening Balance	\$ 39,832,182	\$ 18,881,569	\$ 49,845,852	\$ 4,118,791	\$ 16,245,008	\$197,760,556	\$ 177,388,541
Add: additions	8,903,911	241,224	4,484,005	-	5,304,787	20,976,101	15,497,738
Add: contributed capital	1,567,316	769,181	4,349,203	-	-	13,215,918	6,863,247
Less: disposals/transfers	-	-	-	-	(14,588,718)	(14,846,535)	(1,988,970)
Closing balance	<u>50,303,409</u>	<u>19,891,974</u>	<u>58,679,060</u>	<u>4,118,791</u>	<u>6,961,077</u>	<u>217,106,040</u>	<u>197,760,556</u>
ACCUMULATED AMORTIZATION							
Opening Balance	8,954,039	4,144,212	14,358,913	978,213	-	40,153,999	36,546,024
Add: amortization	922,184	345,285	1,349,987	102,970	-	4,075,366	3,692,350
Less: accumulated amortization on disposals	-	-	-	-	-	(218,425)	(84,375)
Closing balance	<u>9,876,223</u>	<u>4,489,497</u>	<u>15,708,900</u>	<u>1,081,183</u>	<u>-</u>	<u>44,010,940</u>	<u>40,153,999</u>
Net book value, December 31, 2019	<u>40,427,186</u>	<u>15,402,477</u>	<u>42,970,160</u>	<u>3,037,608</u>	<u>6,961,077</u>	<u>173,095,100</u>	
Net book value, December 31, 2018	<u>\$ 30,878,143</u>	<u>\$ 14,737,357</u>	<u>\$ 35,486,939</u>	<u>\$ 3,140,578</u>	<u>\$ 16,245,008</u>		<u>\$ 157,606,557</u>

District of Lake Country

Schedule 2 - Schedule of Accumulated Surplus

For the year ended December 31, 2018	Balances, Beginning of Year	Withdrawals	Contributions	Transfer to Capital	Interest & Actuarial Adjustments	Balances, End of Year
Surplus and Non-Statutory Reserves						
General fund surplus	\$ 2,620,684	\$ -	\$ 501,950	\$ -	\$ 298	\$ 3,122,932
Water fund surplus	1,122,495	-	-	-	27,950	1,150,445
Sewer fund surplus	430,404	-	-	-	10,717	441,121
General capital reserve	2,277,146	-	1,230,676	(344,995)	67,727	3,230,554
Water capital reserve	3,837,881	-	1,621,517	(462,781)	109,990	5,106,607
Sewer capital reserve	1,466,083	-	447,225	(1,055,804)	28,929	886,433
Climate action reserve	1,104,407	-	188,355	(41,114)	29,332	1,280,980
Community works gas tax reserve	331,940	-	1,171,505	(200,000)	20,360	1,323,805
Equipment acquisition and replacement reserve	451,544	-	274,822	(394,048)	9,759	342,077
Facilities reserve	160,804	-	132,645	(92,215)	3,398	204,632
Financial stabilization reserve	273,283	-	235,000	(27,330)	9,390	490,343
Fire facilities and equipment reserve	1,514,849	-	990,522	(621,734)	42,311	1,925,948
Future servicing works reserve	1,081,586	-	-	-	-	1,081,586
Future capital expenditures reserve	553,027	(59,860)	51,330	(102,338)	-	442,159
Information technology reserve	96,088	-	105,000	(81,056)	2,691	122,723
Policing reserve	1,159,613	(39,218)	-	-	28,386	1,148,781
Solid waste reserve	701,337	(269,065)	-	(77,210)	13,152	368,214
Transportation infrastructure reserve	614,590	-	1,423,736	(954,559)	21,144	1,104,911
	<u>19,797,761</u>	<u>(368,143)</u>	<u>8,374,283</u>	<u>(4,455,184)</u>	<u>425,534</u>	<u>23,774,251</u>
Statutory Reserves						
Access to body of water reserve	1,909	-	-	-	48	1,957
Land sale reserve	1,178	-	384,467	-	4,816	390,461
Parkland acquisition reserve	136,101	-	-	-	3,389	139,490
	<u>139,188</u>	<u>-</u>	<u>384,467</u>	<u>-</u>	<u>8,253</u>	<u>531,908</u>
Investment in Non Financial Assets						
Equity in tangible capital assets	148,840,147	(4,211,877)	20,411,295	-	451,155	165,490,720
Accumulated surplus	<u>\$ 168,777,096</u>	<u>\$ (4,580,020)</u>	<u>\$ 29,170,045</u>	<u>\$ (4,455,184)</u>	<u>\$ 884,942</u>	<u>\$ 189,796,879</u>

District of Lake Country

Schedule 3 - Schedule of Segment Disclosure

	General Government Services		Protective Services		Transportation Services	
	2019 Budget	2019 Actual	2019 Budget	2019 Actual	2019 Budget	2019 Actual
For the year ended December 31						
Revenue						
Taxation	\$ 12,496,011	\$ 12,532,729	\$ 2,332,321	\$ 2,328,026	\$ -	\$ -
Utility revenues	-	-	-	-	-	-
Services provided to other governments	-	-	372,833	372,833	-	-
Sale of services	41,750	86,460	37,500	45,923	275,000	712,111
Permits and licences	113,500	119,252	15,500	22,415	84,500	94,220
Interest on Investments	356,911	661,512	-	-	-	-
Government transfers	905,039	1,565,106	80,000	78,533	-	-
Developer contributions	-	-	-	-	1,260,320	11,807,958
Other revenue	375,100	426,063	25,100	76,966	65,000	44,918
Total revenue	14,288,311	15,391,122	2,863,254	2,924,696	1,684,820	12,659,207
Expenses						
Salaries, wages and benefits	2,199,747	2,098,606	1,417,560	1,365,705	728,313	703,220
Contract services	1,007,818	810,255	2,045,216	2,093,218	2,885,937	2,915,346
Grants to community organizations	51,050	43,415	8,500	7,000	-	-
Materials and supplies	108,500	102,365	190,400	269,232	178,060	207,148
Utilites	-	-	27,200	25,245	83,000	99,975
Amortization	139,228	150,536	219,350	207,347	1,012,760	1,547,935
Loss on disposal of tangible capital assets	-	500	-	-	-	580
Interest expense	8,500	11,954	-	-	33,201	33,201
Total expenses	3,514,843	3,217,631	3,908,226	3,967,747	4,921,271	5,507,405
Annual surplus (deficit)	\$ 10,773,468	\$ 12,173,491	\$ (1,044,972)	\$ (1,043,051)	\$ (3,236,451)	\$ 7,151,802

District of Lake Country

Schedule 3 - Schedule of Segment Disclosure

	Environmental Services		Community Services		Parks and Recreation	
	2019 Budget	2019 Actual	2019 Budget	2019 Actual	2019 Budget	2019 Actual
For the year ended December 31						
Revenue						
Taxation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility revenues	-	-	-	-	-	-
Services provided to other governments	-	-	-	-	55,000	55,000
Sale of services	1,517,000	1,830,938	90,500	126,044	586,200	765,690
Permits and licences	-	-	608,100	1,346,668	-	-
Interest on Investments	-	-	-	-	-	-
Government transfers	-	-	30,000	-	4,838,623	514,781
Developer contributions	-	-	-	-	11,500	9,325
Other revenue	-	-	-	12,030	969,616	673,777
Total revenue	1,517,000	1,830,938	728,600	1,484,742	6,460,939	2,018,573
Expenses						
Salaries, wages and benefits	430,932	389,725	1,047,489	1,041,780	1,250,746	1,362,342
Contract services	1,018,083	1,323,959	335,148	164,752	905,570	1,004,945
Grants to community organizations	-	-	-	-	125,100	126,868
Materials and supplies	16,300	10,770	14,000	8,013	369,795	310,800
Utilites	4,000	2,443	-	-	299,350	327,898
Amortization	169,016	143,067	-	-	431,220	542,071
Loss on disposal of tangible capital assets	-	-	-	-	-	-
Interest expense	25,255	17,614	-	-	204,039	158,783
Total expenses	1,663,586	1,887,578	1,396,637	1,214,545	3,585,820	3,833,707
Annual surplus (deficit)	\$ (146,586)	\$ (56,640)	\$ (668,037)	\$ 270,197	\$ 2,875,119	\$ (1,815,134)

District of Lake Country

Schedule 3 - Schedule of Segment Disclosure

	Water Systems		Sewer System		Totals		
	2019 Budget	2019 Actual	2019 Budget	2019 Actual	2019 Budget	2019 Actual	2018 Actual
For the year ended December 31							
Revenue							
Taxation	\$ 110,232	\$ 108,969	\$ 1,230,000	\$ 1,243,750	\$ 16,168,564	\$ 16,213,474	\$ 14,718,857
Utility revenues	4,189,200	4,055,625	800,000	821,811	4,989,200	4,877,436	4,464,269
Services provided to other governments	-	-	335,699	344,468	763,532	772,301	777,740
Sale of services	179,310	264,864	55,000	39,800	2,782,260	3,871,830	3,474,319
Permits and licences	-	-	-	-	821,600	1,582,555	1,500,584
Interest on Investments	39,140	51,290	297,329	307,047	693,380	1,019,849	812,154
Government transfers	1,022,714	1,920	282,450	158,668	7,158,826	2,319,008	4,645,319
Developer contributions	2,045,279	1,776,581	615,696	961,375	3,932,795	14,555,239	10,033,209
Other revenue	5,200	3,871	100	-	1,440,116	1,237,625	1,726,821
Total revenue	7,591,075	6,263,120	3,616,274	3,876,919	38,750,273	46,449,317	42,153,272
Expenses							
Salaries, wages and benefits	1,056,758	934,797	609,286	588,798	8,740,831	8,484,973	7,630,857
Contract services	397,130	467,910	555,768	556,402	9,150,670	9,336,787	8,381,311
Grants to community organizations	-	-	-	-	184,650	177,283	169,224
Materials and supplies	449,685	615,963	134,500	179,338	1,461,240	1,703,629	1,326,119
Utilities	342,700	319,010	176,200	164,483	932,450	939,054	912,111
Amortization	914,843	957,600	493,903	526,809	3,380,320	4,075,366	3,692,351
Loss on disposal of tangible capital assets	-	3,956	-	-	-	5,036	500
Interest expense	73,486	58,206	427,649	427,648	772,130	707,406	823,929
Total expenses	3,234,602	3,357,442	2,397,306	2,443,478	24,622,291	25,429,534	22,936,402
Annual surplus (deficit)	\$ 4,356,473	\$ 2,905,678	\$ 1,218,968	\$ 1,433,441	\$ 14,127,982	\$ 21,019,783	\$ 19,216,870



LAKE COUNTRY

Life. The Okanagan Way.



District of Lake Country Statistical Data

Statistics

2019 Tax Exemptions Provided by Council

Year ended December 31, 2019

	Municipal Taxes	Other Taxes	Total Taxes
Church Buildings			
BC Association of 7th Day Adventists	3,684	1,747	5,431
Christian and Missionary Alliance	3,084	1,463	4,547
Kelowna Christian Centre Society	3,076	1,459	4,535
Roman Catholic Bishop of Nelson	6,336	2,992	9,328
St. Francis Anglican Church	1,532	727	2,259
The Missionary Church	2,315	1,098	3,413
Winfield Jehovah's Witness Trustees	5,784	2,743	8,527
Winfield United Church	3,003	1,424	4,427
Camps			
BC Lions Society for Children with Disabilities	7,521	5,281	12,802
Camp Hatikvah Foundation	33,952	22,101	56,053
Girl Guides Association Central Okanagan Division	22,799	13,852	36,651
Community Halls			
Community Hall Association of OK Centre	5,949	3,391	9,340
Oyama Community Club	10,176	4,806	14,982
Oyama Community Club (Royal Canadian Legion Branch 189)	2,177	1,661	3,838
Winfield Memorial Hall	9,913	4,670	14,583
Not for Profit Service Organizations			
Central Okanagan Rebroadcast Society	224	171	395
District of Lake Country, Land Fire Hall Site	1,653	1,229	2,882
Lake Country Seniors Housing Society	12,176	6,359	18,535
Lake Country/LC Heritage & Cultural Society	13,937	10,296	24,233
Oceola Fish & Game Club	7,487	3,804	11,291
Ducks Unlimited	332	247	579
BC Teen Challenge	2,830	2,090	4,920
Winfield Curling Club & Horseshoe Club & Seniors Society	12,442	9,314	21,756

Church buildings and the land beneath the buildings are statutorily exempt and is not included in total

Statistics

	2019	2018	2017	2016	2015
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Population	15,143	14,027	13,294	14,183	14,035
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Link to BC Stats [demographic detail](#) for Lake Country.

Number of Taxable Properties	6,525	6,469	6,264	6,108	5,695
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Assessments by Class					
Residential	4,164,786,181	3,844,959,194	3,275,359,485	2,832,981,454	2,579,727,151
Utilities	4,012,992	3,732,686	3,733,782	3,691,981	4,183,373
Light Industry	19,612,400	17,652,100	16,100,000	14,108,500	12,579,100
Business	165,083,057	145,415,057	130,593,106	115,147,605	101,214,954
Recreational	10,304,900	10,617,900	10,517,900	10,738,600	9,677,700
Farm	8,232,899	8,138,861	8,097,264	8,072,076	7,931,818
		4,030,515,798	3,444,401,537	2,984,740,216	2,727,501,496

Average Residential Single Family Dwelling	695,000	656,000	571,000	507,000	492,000
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Municipal Mill Rates by Class (including fire)	2019	2018	2017	2016	2015
Residential	2.8496	2.7642	2.9929	3.2389	3.4035
Utilities	45.7491	43.9792	43.5394	42.3068	42.4906
Light Industry	14.6955	14.3453	15.1029	16.7582	17.6397
Business	7.1009	7.0509	7.4435	7.5286	8.3348
Recreational	6.7478	7.1959	6.9902	6.6256	6.8051
Farm	1.031	0.9184	0.9338	0.8704	0.8990

Revenues by Class (including fire)	2019	2018	2017	2016	2015
Residential	11,859,043	10,622,612	9,794,433	9,169,152	8,773,517
Utilities	181,715	163,167	161,618	155,463	176,990
Light Industry	287,829	252,969	242,909	236,198	221,637
Business	1,172,238	1,025,307	972,070	866,901	843,607
Recreational	69,536	76,406	73,522	71,149	65,858
Farm	8,240	7,280	7,355	6,846	6,937
	13,578,601	12,147,741	11,251,907	10,505,709	10,088,546

Statistics

% of Overall Tax Revenue by Class	2019	2018	2017	2016	2015
Residential	87.34%	87.45%	87.04%	87.2%	86.9%
Utilities	1.34%	1.34%	1.44%	1.5%	1.8%
Light Industry	2.12%	2.08%	2.16%	2.3%	2.2%
Business	8.63%	8.44%	8.64%	8.2%	8.4%
Recreational	0.51%	0.63%	0.65%	0.7%	0.6%
Farm	0.06%	0.06%	0.07%	0.1%	0.1%

Total property tax collections	23,438,783	21,655,788	20,544,297	19,787,481	19,029,881
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Taxes per capita	897	866	846	741	719
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Debt per capita	502	625	746	787	881
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Reserves per capita	2,424	1,780	1,843	1,391	1,066
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Consolidated Revenues (see notes)	46,449,317	42,153,272	41,667,747	31,720,879	25,204,632
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Consolidated Expenses (see notes)	25,429,534	22,936,402	21,626,919	19,601,379	18,439,610
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Annual Surplus	21,019,783	19,216,870	20,040,828	12,119,500	6,765,022
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Business License Revenue									
Year	Change of Name/Location		Partial year License		Full Year License		Inter-Municipal License		Total Revenue
	\$ / unit	Units	\$ / unit	Units	\$ / unit	Units	\$ / unit	Units	
2019	\$62.30	13	\$0	0	\$0.00	130	-	-	\$75,962.90
"	-	-	-	-	\$76.50	254	\$150.00	177	
"	-	-	-	-	\$102.00	276	-	-	
"	-	-	-	-	\$510.00	2	-	-	
2018	\$60.00	4	\$0	0	\$75.00	203	\$150.00	198	\$94,275.00
"	-	-	-	-	\$90.00	239	-	-	
"	-	-	-	-	\$100.00	276	-	-	
2017	\$25.00	10	\$45.00	0	\$75.00	107	\$150.00	168	\$83,415.00
"	-	-	-	-	\$90.00	281	-	-	
"	-	-	-	-	\$100.00	243	-	-	
2016	\$25.00	20	\$45.00	10	\$90.00	669	\$150.00	172	\$86,960.00
2015	\$25.00	13	\$45.00	13	\$90.00	620	\$150.00	148	\$78,160.00
2014	\$25.00	12	\$45.00	13	\$90.00	609	\$150.00	126	\$74,595.00
2013	\$25.00	14	\$45.00	9	\$90.00	610	\$150.00	141	\$76,805.00
2012	\$25.00	5	\$45.00	10	\$90.00	634	\$150.00	140	\$78,885.00
2011	\$25.00	14	\$45.00	11	\$90.00	612	\$150.00	127	\$74,975.00
2010	\$25.00	10	\$45.00	11	\$90.00	637	\$150.00	135	\$78,325.00

Statistics

Yearly Building Statistics						
Category	2019		2018		2017	
	Permit	Value	Permit	Value	Permit	Value
Single Family Dwelling	89	47,965,775	113	62,859,632	126	\$59,699,056
Commercial	15	7,638,237	15	3,011,500	17	\$4,880,653
Agriculture	55	2,462,994	9	547,708	7	\$543,700
Industrial	0	0	0	0	3	\$2,044,000
Institutional	1	24,300,000	7	436,000	3	\$217,077
Multi-Family Dwelling*	23	20,514,104	24	19,107,398	16	\$12,994,325
Other	201	9,625,395	210	8,982,279	208	\$9,057,567
Total Permits/Values	384	112,506,505	378	94,944,517	380	\$89,436,378

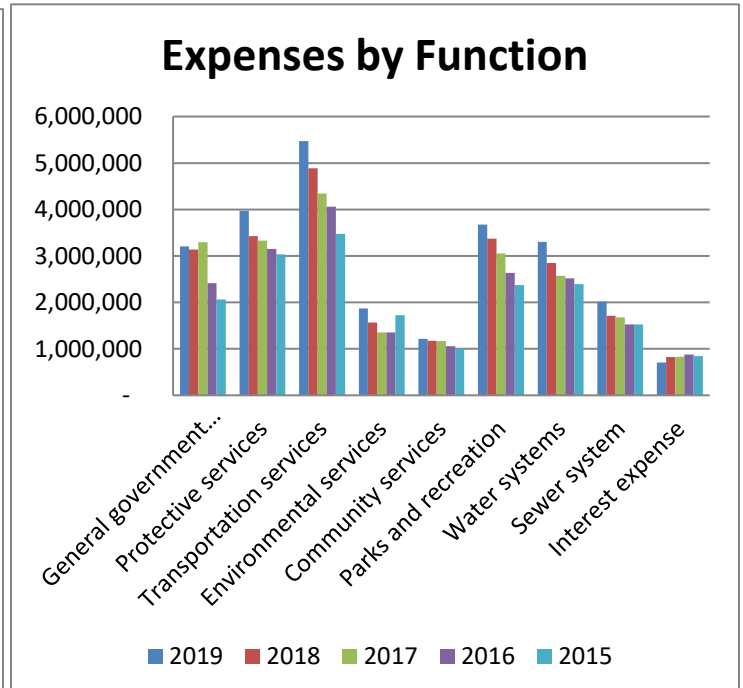
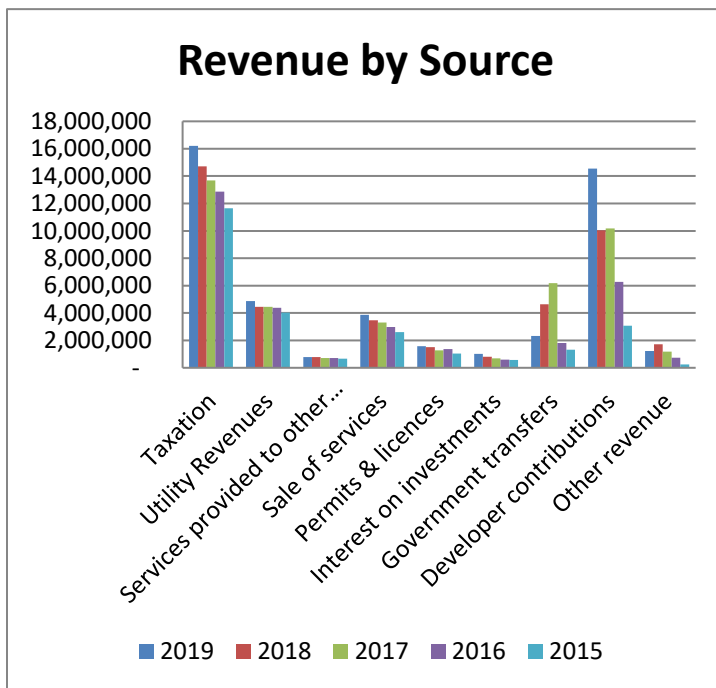
**Multi-family dwelling permits represent the number of permits issued rather than the number of units constructed. One multi-family dwelling permit may consist of two or more units.*



Statistics

Revenues by Source	2019	2018	2017	2016	2015
Taxation	16,213,474	14,718,857	13,693,420	12,862,902	11,659,707
Utility Revenues	4,877,436	4,464,269	4,452,530	4,378,676	4,026,799
Services provided to other governments	772,301	777,740	715,408	708,023	655,713
Sale of services	3,871,830	3,474,319	3,298,240	2,984,831	2,607,783
Permits & licenses	1,582,555	1,500,584	1,277,358	1,377,013	1,038,624
Interest on investments	1,019,849	812,154	690,195	593,542	574,867
Government transfers	2,319,008	4,645,319	6,186,210	1,802,712	1,321,902
Developer contributions	14,555,239	10,033,209	10,181,692	6,285,559	3,068,747
Other revenue	1,237,625	1,726,821	1,172,694	727,621	250,490
	46,449,317	42,153,272	41,667,747	31,720,879	25,204,632

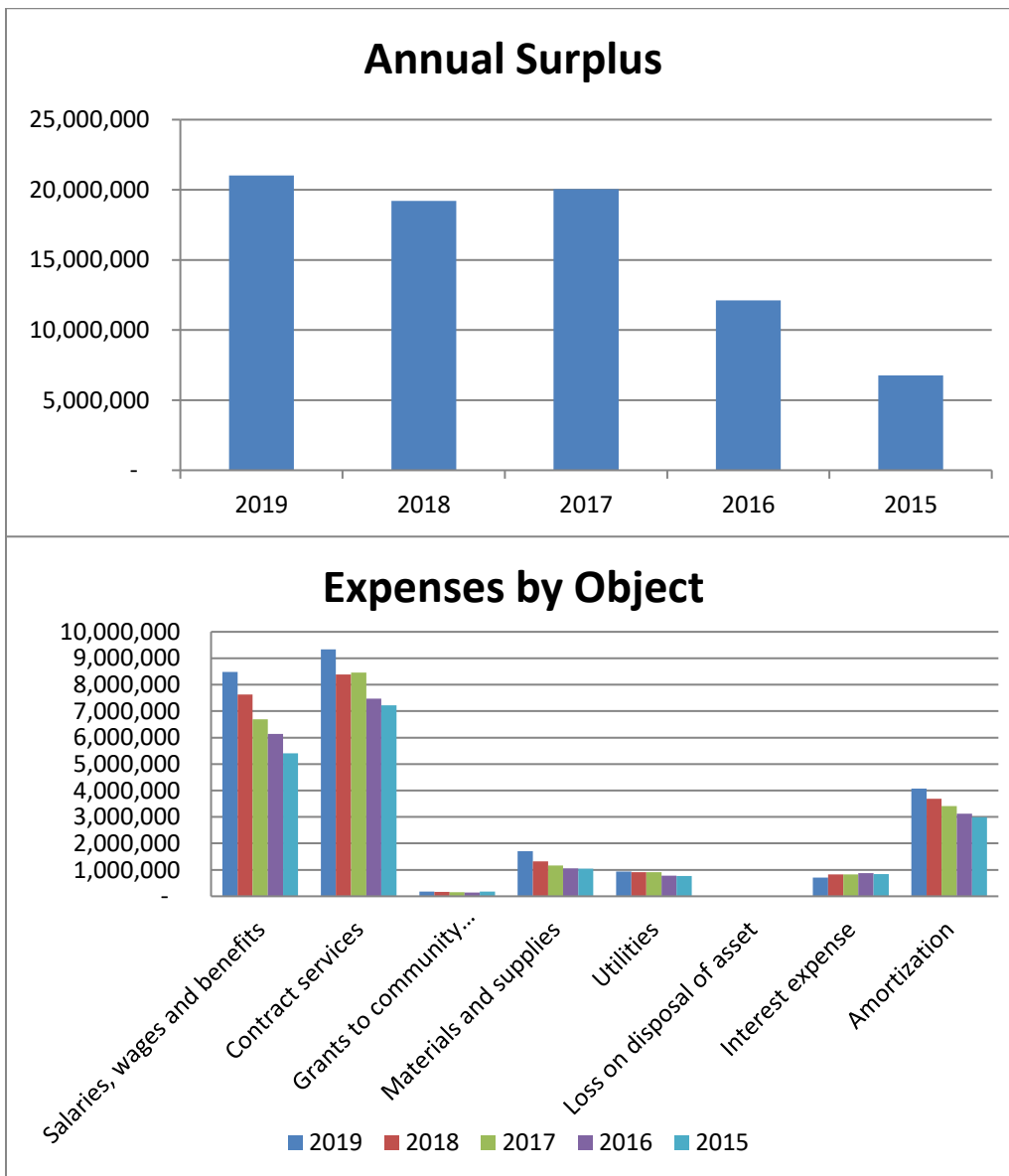
Expenses by function	2019	2018	2017	2016	2015
General government services	3,205,678	3,136,742	3,297,654	2,416,380	2,065,821
Protective services	3,967,747	3,423,043	3,331,648	3,152,718	3,035,750
Transportation services	5,474,204	4,883,351	4,342,584	4,063,207	3,474,075
Environmental services	1,869,964	1,565,092	1,352,179	1,351,201	1,724,377
Community services	1,214,545	1,174,326	1,168,022	1,059,391	1,006,228
Parks and recreation	3,674,924	3,367,980	3,051,463	2,636,116	2,373,243
Water systems	3,299,236	2,851,136	2,574,544	2,515,110	2,391,520
Sewer system	2,015,830	1,710,803	1,676,954	1,527,398	1,524,858
Interest expense	707,406	823,929	831,871	879,858	843,738
	25,429,534	22,936,402	21,626,919	19,601,379	18,439,610



Statistics

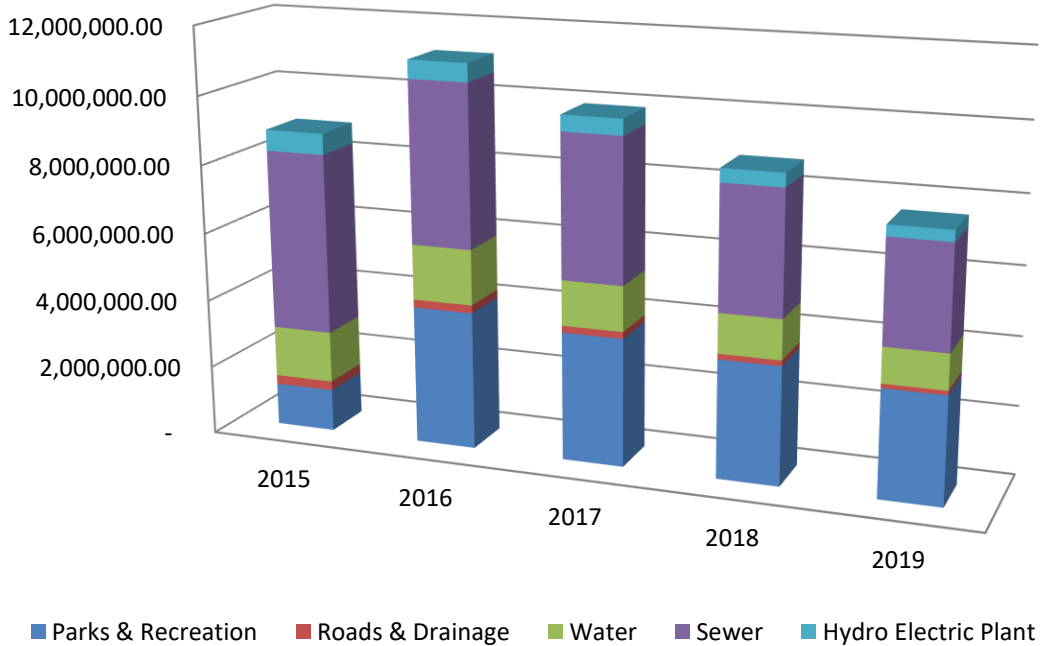
Annual Surplus	2019	2018	2017	2016	2015
	21,019,783	19,216,870	20,040,828	12,119,500	6,765,022

Expenses by Object	2019	2018	2017	2016	2015
Salaries, wages and benefits	8,484,973	7,630,857	6,687,520	6,134,798	5,402,111
Contract services	9,336,787	8,381,311	8,458,497	7,470,094	7,224,028
Grants to community organizations	177,283	169,224	155,668	145,085	173,964
Materials and supplies	1,703,629	1,326,119	1,161,698	1,055,862	1,042,019
Utilities	939,054	912,111	917,051	776,918	768,796
Loss on disposal of asset	5,036	500	2,940	13,532	N/A
Interest expense	707,406	823,929	831,871	879,858	843,738
Amortization	4,075,366	3,692,351	3,411,674	3,125,232	2,984,954
	25,429,534	22,936,402	21,626,919	19,601,379	18,439,610

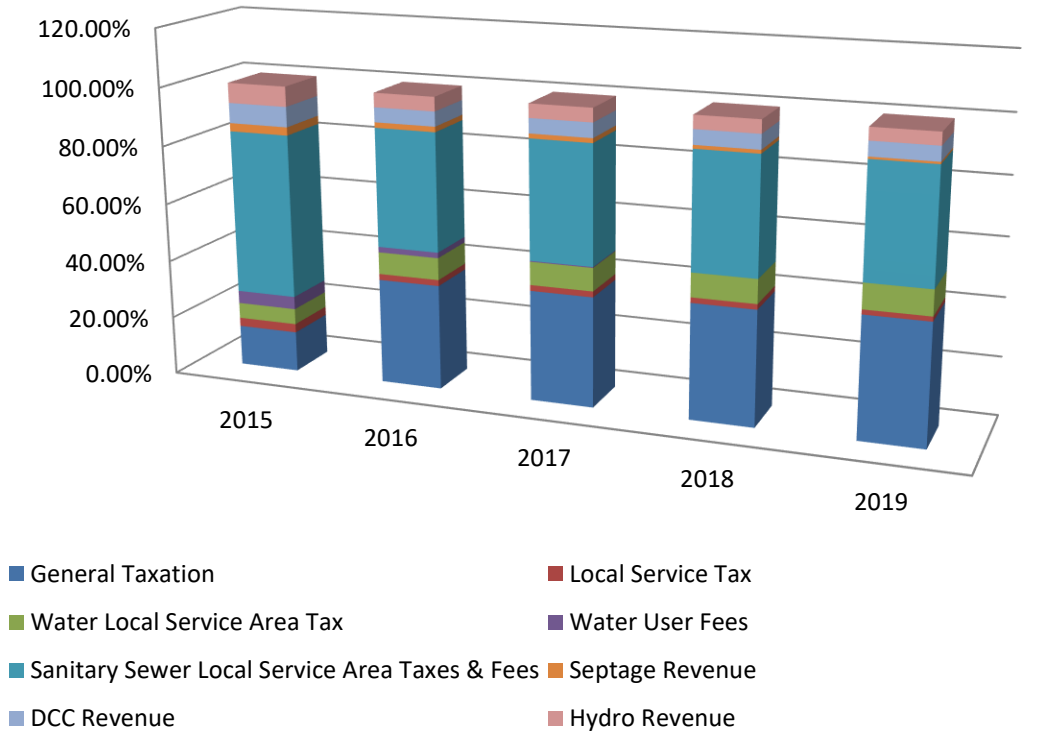


Statistics

Debt by Function



Funding Sources for Long Term Debt

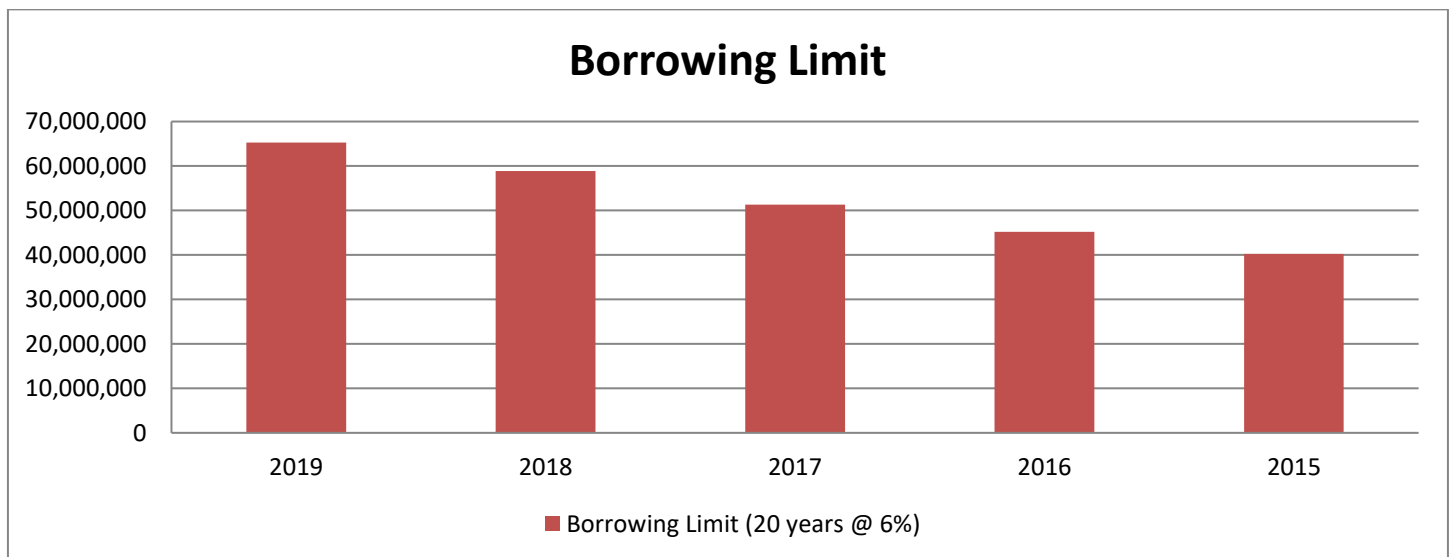
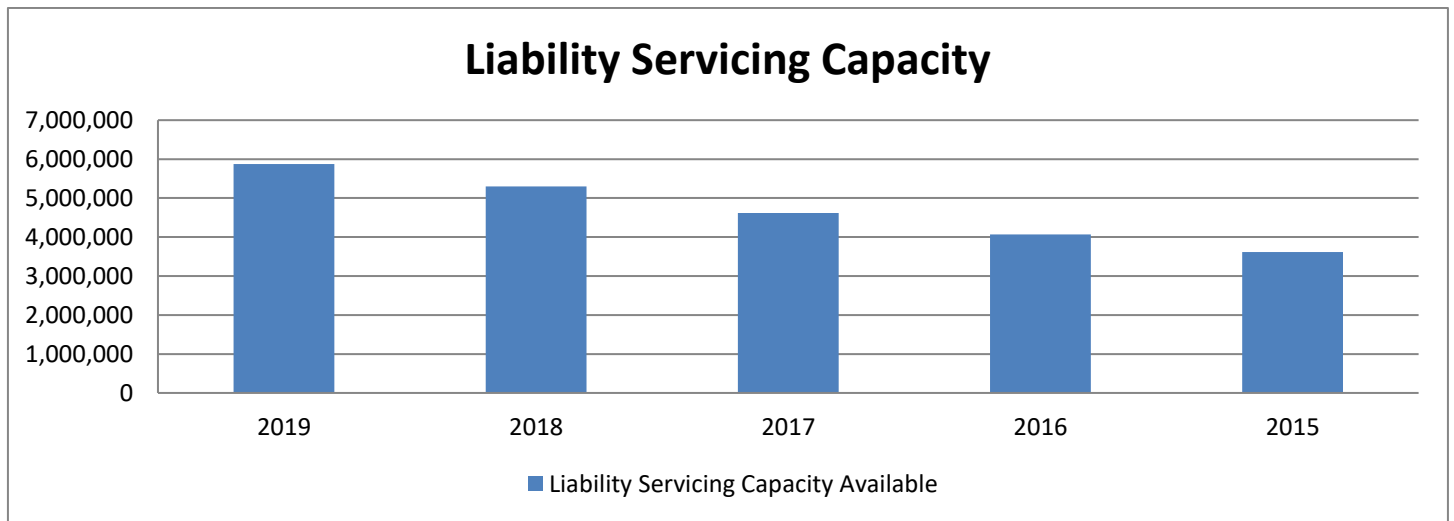


Statistics

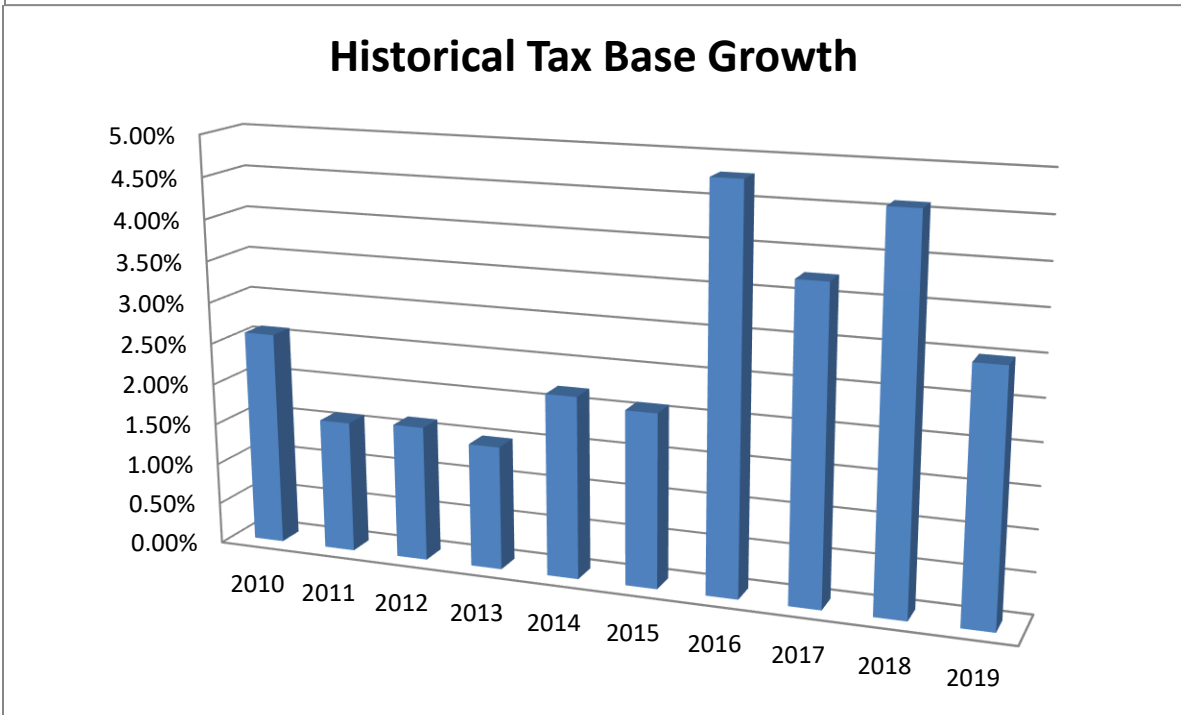
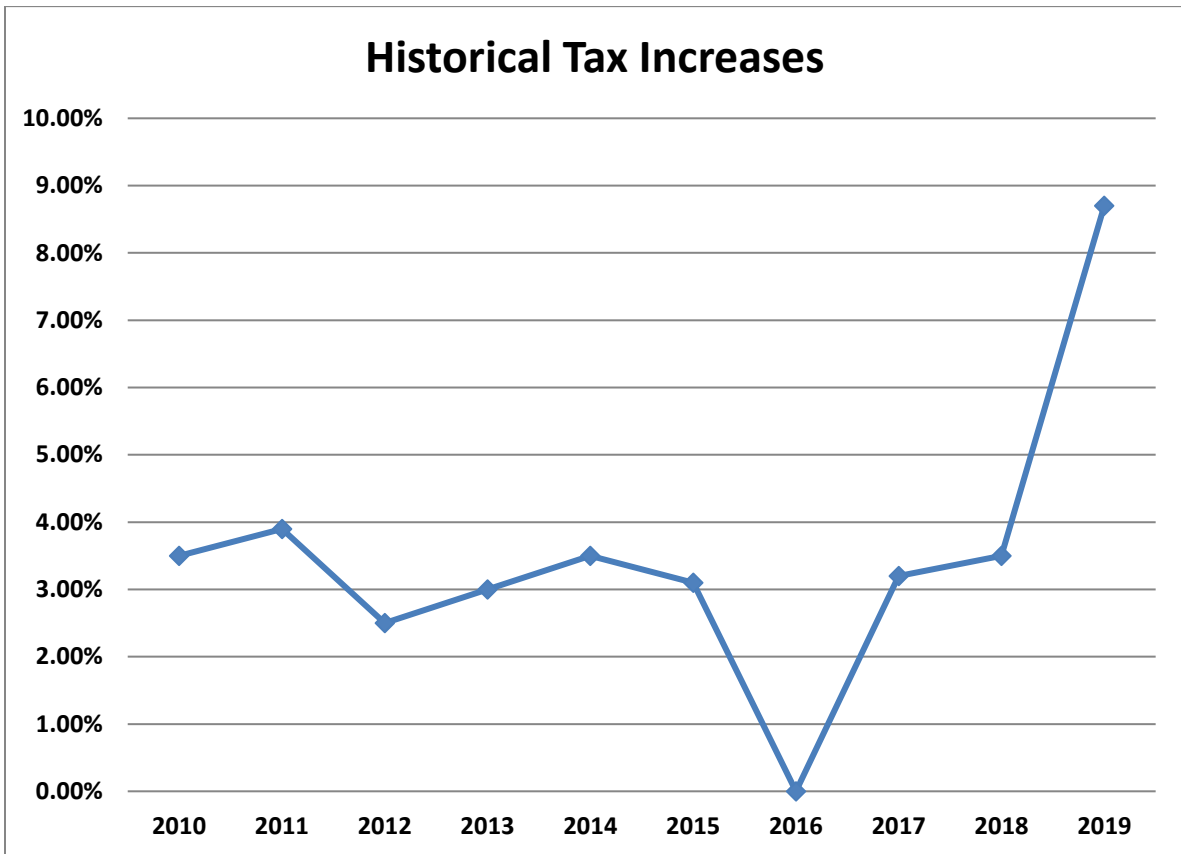
Debt Capacity Last 5 years

	2019	2018	2017	2016	2015
Total Revenue for Purposes of Limit	29,199,194	27,437,946	25,304,236	23,277,638	20,952,008
Liability Servicing Limit	7,299,799	6,859,487	6,326,059	5,819,410	5,238,002
Actual Debt Servicing Cost	1,418,279	1,554,118	1,696,758	1,738,613	1,608,728
Additional Debt Servicing Cost	7,889	9,556	9,556	9,556	9,556
Liability Servicing Capacity Available	5,873,631	5,295,813	4,619,745	4,071,241	3,619,718
Borrowing Limit (20 years @ 6%)	65,262,567	58,842,367	51,330,500	45,236,011	40,219,089
Accumulated Surplus/(Deficit)	189,796,879	168,777,096	149,560,226	129,519,398	117,399,898
Net Assets(Debt)	16,635,837	11,170,539	8,717,709	3,840,080	(1,573,953)

602.1 - Liability Servicing Limit



Statistics



Statistics

2019 Principal Corporate Tax Payers (Top 10)

Company	Sector	Property
TERASEN GAS INC	Utility	Gas Utility
MACDONALD LAKESHORE PROPERTIES LTD	Development	Multiple Properties
0713065 BC LTD	Retail	Coopers Village
TURTLE BAY CROSSING DEVELOPMENT LTD	Retail	Turtle Bay Crossing
MARKUI CONTRACTING LTD	Retail	Winfield Shopping Centre
BC TREE FRUITS CO-	Agricultural	Grower Coop
KON KAST (OYAMA) HOLDINGS LTD	Industrial	Gravel Pit
O'ROURKE FAMILY VINEYARDS LTD	Hospitality	Peak Cellars
BRITISH COLUMBIA HYDRO & POWER AUTHORITY	Utility	Hydro Utility
OK BUILDERS SUPPLIES LTD	Industrial	Gravel Pit

Acquisition of Tangible Capital Assets Last 5 Years

	2019	2018	2017	2016	2015
Acquisition of tangible capital assets	6,484,504	13,598,643	10,636,855	5,379,953	8,117,562
Developer contribution of tangible capital assets	13,215,918	6,863,247	7,944,018	4,478,491	1,683,199
	19,700,422	20,461,890	18,580,873	9,858,444	9,800,761



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2019 Capital Plan
Lake Country: Major Projects

- Marshall Sanitary System Improvements
- Moberly Water System
- Multigenerational Activity Centre Building
- Nuyens Sanitary System Improvements
- Oceola/Okanagan Centre East Road Improvements Phase 3 - Construction
- Off-Leash Dog Park - Okanagan Centre Road West
- Off-Leash Dog Beach - Okanagan Lake
- Off-Leash Dog Park - Oyama Boat Launch
- Okanagan Centre Dock Replacement
- Okanagan Lake Pump House Upgrades
- Okanagan Lake US Treatment Facility
- Pretty Road Upgrades
- Rosnoche Rd Bridge Replacement
- Shoreline Park Phase 2
- Swallow Intake Tower Upgrades

Land Development Projects

- The Dale - 3715 Wooddale Road
- Lake Hill Drive - 3188 Investments Ltd

**What's happening?
 Click & scroll to learn about
 District capital projects and
 Developer projects**

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