

# Applying for a Driveway Access Permit (DAP)?

The following sections of the *Driveway Design & Construction Guidelines Policy 200, 2022* and *Highways Bylaw 1189, 2022* answer the most common application questions. For more information, please refer to section 9 of the Bylaw and/or the full Policy. These documents can be found in full on the District Website. Please submit questions or submissions to the Access Permits Email: [accesspermits@lakecountry.bc.ca](mailto:accesspermits@lakecountry.bc.ca) The driveway section, shown in blue in Fig 1 is managed separately under the building permit process in accordance with the BC Building Code.

## The [Driveway Design & Construction Guidelines Policy 200, 2022](#):

### 2. POLICY

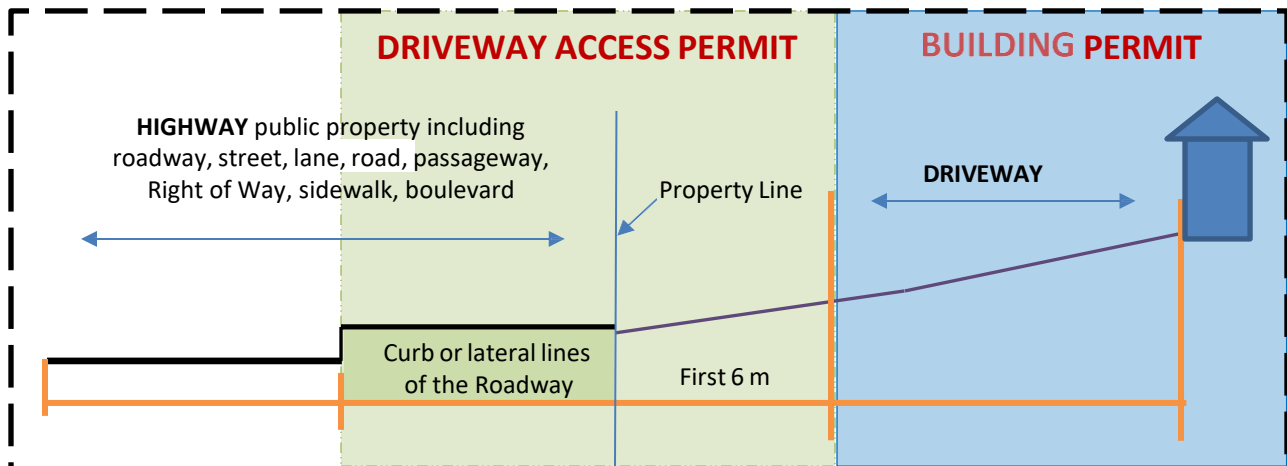
#### 2.1 Driveway Access (green area in Figure 1) is:

- located on public property and private property;
- regulated in accordance with Highways Bylaw 1189, 2022; and
- approved through the issuance of a Driveway Access Permit.

#### 2.2 Driveways (blue area in Figure 1) are:

- located on private property;
- regulated in accordance with the BCBC and [Building Regulation Bylaw 1070, 2018](#);
- Guidance is contained within the *Driveway Design & Construction Guidelines Policy 200, 2022*
- approved through the Building Permit Process.

FIGURE 1



## The [Highways Bylaw 1189, 2022](#):

### 9. DRIVEWAY ACCESS (green area in Figure 1)

- 9.5 An application for a Driveway Access Permit shall be required when modification or alteration to an existing Driveway Access will occur or modification to a property will impact the safety, functional or operational aspects of any existing access to the Highway.
- 9.8 Driveway Accesses shall be limited to one (1) for each single-family residential property; one additional Access may be permitted where the property is fronting a local road and are separated by at least eighteen (18) metres; not exceed three (3) for agricultural properties that are four (4) hectares or more in size.
- 9.9 The District Engineer may, at their discretion, determine the most appropriate location for a Driveway Access.
- 9.11 The District Engineer may, at their discretion, issue a Driveway Access Permit that provides shared access.
- 9.12 Where an application for a Driveway Access Permit provides shared access to a property, the District Engineer may require the Owner(s) to register a restrictive covenant.
- 9.13 Where 2 properties use a common Driveway Access or a Driveway access is constructed through another parcel of land, a private easement permitting access must be registered in the Land Title Office.
- 9.14 **Each Driveway Access shall be constructed** to a grade not exceeding 5%, measured from the Highway to the property line and to a grade not exceeding 5% measured for the first 6 metres from the property line onto private property; at an angle of not less than 70° degrees and not more than 110° degrees to the adjacent Highway; to a maximum width of 6 m for residential use; 9 m for non-single family residential lots.
- 9.15 Where a Driveway Access requires a culvert it shall be a minimum 400 mm in diameter.