

DISTRICT OF LAKE COUNTRY

BYLAW 1175, 2021

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A BYLAW TO AMEND ZONING BYLAW 1105

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The Council of the District of Lake Country, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as “Council Procedure Amendment (Electronic Meeting) Bylaw 1175, 2021”.
2. Council Procedures Bylaw 1105, 2019 is hereby amended by:
  - 2.1. Deleting section 5.2 and replacing it with the following:
    - 5.2 All items to be included on a Council Agenda shall be submitted to the Corporate Officer prior to the meeting. The deadline for receipt of items shall be:
      - (a) for the public, no later than 11 days prior to meeting date; and
      - (b) for staff, as established by the CAO.
  - 2.2. Deleting section 8.1 and replacing it with the following:
    - 8.1 Agendas for Regular **Council** Meetings shall contain the following headings in the order in which they are listed, unless otherwise amended the **Corporate Officer** or **CAO** with approval from the **Mayor**:

Call to Order
Adoption of Agenda
Adoption of Minutes
Report from Mayor
Announcements
Delegations and Petitions
Bylaws following a Public Hearing <i>(No Public Comment)</i>
Bylaws for adoption
Public Comment <i>(For items not included on the Agenda)</i>
Development Applications Requiring Public Notice <i>(Public Comment)</i>
Development Applications No Public Notice <i>(No Public Comment)</i>
Non-Development Related Reports
Report from In Camera
Council Committees
Information Items
Strategic Priorities
Councillor Items
Adjournment

- 2.3. Deleting section 12 in its entirety and replacing it with the following:

**12. ELECTRONIC MEETINGS**

- 12.1 A Member who is unable to attend in person may, participate in the meeting by means of electronic or other communication facilities.
- 12.2 Delegations and presentations may participate by electronic means provided the Corporate Officer has been notified in advance.
- 12.3 Regular Council meetings, Special Council meetings and Public Hearings may, upon authorization from the Mayor or during a state of local, provincial, or national emergency, be conducted by means of electronic or other communication facilities.
- 12.4 A designated municipal officer must be in attendance for Regular and Special Council meetings held by means of electronic or other communication facilities.
- 12.5 Where a meeting or a portion thereof is closed to the public pursuant to the *Community Charter*, Members shall ensure no person other than themselves, or person authorized to attend is able to hear or watch and hear the meeting.
- 12.6 Council Committee meetings may, upon authorization from the Corporate Officer and Committee Chair or during a state of local, provincial, or national emergency, be conducted by means of electronic or other communication facilities.
- 12.7 Where a meeting is authorized to be held by means of electronic or other communication facilities:
  - (a) the facilities shall enable participants and the public to hear, or watch and hear the meeting;
  - (b) advance public notice of a meeting shall include the way the meeting is to be conducted and the place where the public may hear, or watch and hear, the electronic proceedings.
- 12.8 Members participating electronically must vote by audibly stating “aye” or “nay”. If a Member does not indicate how they vote, they are deemed to have voted in the affirmative.
- 12.9 A Member will be considered absent if they have not joined the meeting electronically within 15 minutes of the start time.
- 12.10 If there is an interruption in the connection with a Member who is participating electronically, the other Members may decide on a short recess until a connection can be re-established or continue the meeting and treat the interruption in the same manner as if the Member was physically present and leaves the meeting room. If the connection is unable to be re-established within 25 minutes, the Member will have been considered to have left the meeting.

READ A FIRST TIME this 12th day of December, 2021.

READ A SECOND TIME this 12th day of December, 2021.

READ A THIRD TIME this 12th day of December, 2021.

ADVERTISED on the 20<sup>th</sup> and 27<sup>th</sup> days of January, 2022 pursuant to section 124(3) and 94 of the Community Charter.

ADOPTED this 1st day of February, 2022.

Original signed by James Baker

Mayor

Original signed by Reyna Seabrook

Corporate Officer