



LAKE COUNTRY

Life. The Okanagan Way.

**Exempt Staff Vehicle Allowance
Policy 147, 2016**

District of Lake Country
10150 Bottom Wood Lake Road
Lake Country, BC V4V 2M1
t: 250-766-5650 f: 250-766-0116
lakecountry.bc.ca

Date

The following was adopted as Policy by **Resolution No. IC 16.10.078** at the **In-Camera Council Meeting** held on **October 18, 2016**.

Purpose

The Policy establishes and governs the vehicle allowance provided to applicable exempt staff, with the exception of the Chief Administrative Officer.

Policy

1. Where the District has determined that an exempt staff member requires a vehicle to perform the duties of their position and where the District has deemed that the employee shall provide the vehicle, a vehicle allowance will be paid.
2. Vehicle allowance will be a taxable benefit and as such, all applicable taxes will be withheld off the amount and remitted on behalf of the employee.
3. The vehicle allowance amount shall be \$500 per month
4. Vehicle allowance shall be paid in two equal amounts, twice monthly as part of regular pay.
5. The Chief Administrative Officer vehicle allowance is negotiated directly between the individual and Council as part of the employment contract.

James Baker

Mayor

R. Siabrook

Corporate Officer

