

Please read [Grant in Aid Policy 175, 2019](#) for complete details.

<b>ELIGIBILITY CHECKLIST</b>		
<b>You must answer NO to all items in the Eligibility Checklist in order to be eligible for a Grant in Aid. If you answer YES, you may continue with the application although Council will be advised the request does not adhere to policy.</b>		
(a) Have you applied to the Lake Country Arts Council for funding?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(b) Is your organization a business or commercial enterprise?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(c) Does the organization have any outstanding debts or other obligations to the District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(d) Is the application fundraising for a specific individual?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(e) Are the funds to assist with prior expenses or deficit reduction?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(f) Are the funds for acquisition of real property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(g) Is the event, project or program focussed on a limited or special interest audience?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(h) Does the event focus on a limited or special interest audience, exclude anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(i) Does the event reproduce local government or agency mandates?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

<b>APPLICANT INFORMATION</b>			
Date of application:			
Name of Group:			
Contact Person:			
Address:			
Phone:		Cell:	
Email:			
<b>TYPE OF FUNDING REQUESTED</b>			
<input type="checkbox"/> Grant in aid up to \$1000	<input type="checkbox"/> Grant in aid over \$1000	<input type="checkbox"/> Operating Grant	
<input type="checkbox"/> Rental fee waiver up to \$1000	<input type="checkbox"/> Rental fee waiver over \$1000	<input type="checkbox"/> Community Hall Grant	
What amount of funding are you applying for?			\$
<b>EVENT/PROJECT/PROGRAM</b>			
Name/description of event/project/program:			
Date of event/rental:			

<b>GRANT IN AID AND RENTAL FEE WAIVER UP TO \$1000</b>	<b>GRANT IN AID</b>	<b>RENTAL FEE WAIVER</b>
1. Written application, including: <ol style="list-style-type: none"> <li>summary of request</li> <li>how the funds will be used</li> <li>how you will ensure the residents, projects or facilities of Lake Country are the primary beneficiaries of any approved funding</li> <li>description of your organization</li> </ol>	Attach	Attach
2. Project budget	Attach	Attach
3. Rental facility quote including date of use	N/A	Attach
4. Enter into a standard rental contract	N/A	Initial:
5. Provide insurance at your own expense	N/A	Initial:
6. Responsible for any additional fees or taxes other than the rental fee	N/A	Initial:
<b>GRANT IN AID OR RENTAL FEE WAIVER OVER \$1000</b> <i>all of the above, plus the following:</i>		
7. Your organization must be registered with the BC Corporate Registry.		Attach
8. Have you received a permissive tax exemption from the District?		Yes <input type="checkbox"/> No <input type="checkbox"/>
9. Have you received or requested any other grants for the same purpose from any other organizations of levels of government? If yes, attach amounts requested and received.		Yes <input type="checkbox"/> No <input type="checkbox"/>
10. Financial Statements		Attach

<b>COMMUNITY HALL GRANT FOR CAPITAL PROJECTS ONLY</b>		
1. <input type="checkbox"/> Oyama Community Hall <input type="checkbox"/> Okanagan Centre Hall <input type="checkbox"/> Winfield Memorial Hall		
2. Description of project and its benefits		Attach
3. Proof of registration with BC Corporate Registry		Attach
4. A competitive quote or bidding process will be used if required by the District		Initial:
5. All volunteer or in-kind labour will be supervised or performed by a contractor		Initial:
6. Financial Statements		Attach
7. Project budget identifying all funding sources		Attach
8. Current and next year capital improvement plans including costs and funding sources		Attach

<b>REPORTING BACK REQUIREMENTS</b>
Grant in aid and fee waiver recipients of over \$1000 must, within 90 days of the event/project, submit: <ul style="list-style-type: none"> <li>an updated budget (revenue and expenditures);</li> <li>declaration from an authorized signatory that funds were used as per the application; and</li> <li>an evaluation of how the event benefitted Lake Country projects, residents or facilities.</li> </ul>

**SUBMIT APPLICATION AND ALL ATTACHMENTS TO** the Corporate Services Manager at [admin@lakecountry.bc.ca](mailto:admin@lakecountry.bc.ca)