

In-Camera Meeting of Council held on **April 24, 1997**

Moved by: Councillor Thomas Witty
Seconded by: Councillor Robin Ermacora

That the following be adopted as policy for hours of work for managers:

- *“Managers are expected to work up to 45 hours per week including meetings as part of their salary;*
- *Managers may be required to work more than 45 hours in a week and may then flex their schedule by reducing hours of work in a week or weeks following to compensate for the temporary but heavy schedule;*
- *Managers do not receive or claim for overtime;*
- *If workload is such that Managers are required to consistently work beyond 45 hours per week, Council must be advised of the situation in order to determine a course of action (hire more staff, contract out work, etc.);*
- *The objective of this policy is to provide Council with Managerial support on a flexible schedule but prevent Managers from excessive hours that could be harmful to health or safety.*

Carried.”